

DISTRICT CONVENTION

2023



Kin Canada

Kinsmen • Kinettes • Kin

District 3



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District 3

District 3 Convention 2023

Lloydminster, Saskatchewan

June 3, 2023 – 8:30 am

Breakfast: 7:30am – 8:30am

Credentials: 7:30am – 8:15am

1. **Call to Order:**
2. **First Timers Welcome March – VG Paula Sundquist**
3. **Opening Ceremonies**
 - Oh Canada
 - Kin Song
 - Moment of Silence for Founder Hal & Departed Kin
 - Indigenous Land Acknowledgement
 - Objects of the Association – VG Paula Sundquist
4. **Address to the Chair –**
 - Welcome from host clubs – Lloydminster Kinsmen & Kinettes
 - Governor Remarks – Tammy Allan
 - Mayor of Lloydminster
5. **Appointments of officials**
 - Recording Secretary: Jodi Bergman
 - Credentials Chairs: Michelle Duckworth and Tanya Heisler
 - Vote Counters/Scrutineers: TBD
 - Rules of Order: Trevis McConaghy
 - Sergeant at Arms: TeleMiracle Foundation Board
6. **Introductions**
 - Special Guest(s)
 - District Executive
 - TeleMiracle Foundation Board
 - TeleMiracle 47 Committee
7. **Recognitions**
 - Past Governors
 - Life Members
 - Past District Executive members
 - Past National Presidents
 - Past or Present National Board of Directors
 - Past or Present National Committee members

- Past TM Foundation Chair
- Past TM Foundation Reps
- Past TM Chair
- Past TM Committee members

8. Roll Call

9. Reports

- Rules of Order – Trevis McConaghy
- Attendance & Credentials Report – Michelle/Tanya
- Sergeant at Arms – Rob Bateman and Foundation board

10. Additions/Deletions to the Agenda

- Adoption of the agenda

11. Adoption of the 2022 District Convention Minutes – see copy in report package

12. National Reports

- Operating Model Review Working Group
- National President Report
- National Budget
- NVP Candidate – Marley Hanishewsky

13. First Call for Nominations

- Nominations for Vice Governor
- Nominations for Club Support Director
- District Convention Host 2024 (Zone E)

14. Speak off Competition

15. District Reports

- Vice Governor – Paula Sundquist
- Treasurer – Rob Denis
- Service Director – Steve Kirwan
- Awards Director – Stephanie Bailey
- Risk Manager – Melissa Kirwan

16. In Memorium

- Remembering departed Kin

17. Second Call for Nominations

- Nominations for Vice Governor
- Nominations for Club Support Director
- District Convention Host 2024 (Zone E)

18. 2023-2024 Budget Presentation – Vice Governor Paula Sundquist

19. FLC 2022 Report – Melfort Kinsmen & Kinette Clubs

20. Third Call for Nominations

- Nominations for Vice Governor
- Nominations for Club Support Director
- District Convention Host 2024 (Zone E)

21. Candidate Presentations

- Vice Governor Nominees
- Vice Foundation Chair Nominees
- Club Support Nominees
- 2024 District Convention Host

22. Voting for Vice Governor, Vice Foundation Chair, Club Support Director, District Convention 2024 Host

23. TeleMiracle Foundation/TeleMiracle Reports

- TeleMiracle Foundation – Rob Bateman
- TeleMiracle 47 – Scott Lamb, Carman Praski and Diane Brakefield
- TeleMiracle 48 – Tyler Hall (Raelynn)
 - Introduction of TM 48 Team

24. Acceptance Speech

- Vice Governor Elect
- Vice Foundation Chair Elect
- Club Support Elect
- 2024 District Convention Host

25. Sergeant at Arms Report

26. Closing Remarks

- Host Clubs – Lloydminster Kinsmen & Kinettes
- Governor Tammy

27. Motion to Adjourn

Objects of the Association

To promote and direct service work through fellowship amongst its Clubs and their members, to the end that:

- members of the Clubs may enjoy personal development through the Association;
- they may be improved and educated in modern business and professional methods and ethics;
- the involvement of all in the enrichment of their community may be stimulated;
- a spirit of co-operation, tolerance, understanding and equality among all nations and peoples be fostered and that unity of thought and purpose throughout Canada be established toward this goal; and
- they shall serve their community's greatest need.

Kin Song

Here we are together once again
One and all a happy bunch of Kin,
Leave your cares and troubles for awhile,
Let your face break forth in smile.
Turn around; grab someone by the hand,
They're your friends, the finest in the land,
Now all set, let's shout to beat the band,
KINSMEN, KINETTES, AND KIN!

Kinsmen Song

Here we are together once again
One and all a happy bunch of men,
Leave your cares and troubles for awhile,
Let your face break forth in smile.
Look around; grab someone by the hand,
They're your friends, the finest in the land,
Now all set, let's shout to beat the band,
KINSMEN! KINSMEN! KINSMEN!

Kin Motto

Serving the Community's Greatest Need

Mission Statement

Volunteers enriching Canadian Communities through Community Service, Leadership and Partnership

Vision

Strong, Healthy, and Engaged Canadian Communities

Values

Excellence, Integrity, Accountability, Compassion, Pride, Fellowship, and Inclusiveness

Kin Grace

Happy to meet, Sorry to part,
Happy to meet again.
May the Lord make us true Kin,
In our thoughts and deeds,
And make us truly grateful,
For the food we receive.
Amen

Kinette Song

Here we are together once again
Happy in the Family of Kin,
We've forgotten cares and worries too,
Kinettes we've work to do!
Each of us will help to bind the tie,
So the heart of Kin will never die.
One and all let's raise our voices high,
KINETTES! KINETTES! KINETTES!

- 1. Call to Order – 8:30am (8:34 am)**
- 2. First Timers Welcome March – Vice Governor Tammy Allan (16 new members)**
- 3. Opening Ceremonies**
 - O'Canada
 - KIN Song
 - Moment of Silence – For founder Hal, Bill Skelly, Executive Director Grant Ferron & all departed Kin
 - Indigenous Land Acknowledgement - As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nation and Métis ancestors of this place and reaffirm our relationship with one another.
 - Objects of the Association – Vice Governor Tammy Allan
- 4. Address to the Chair – Family of Kin - Educate Engage and Empower**
 - Welcome from the Host Club – Rosetown Kinsmen – Jordan Kammer - Welcome to everyone and thank you all for coming out. Special thanks to the Town of Rosetown and local businesses for the gift bags and donations. Wheatland Centre was a big help to put bags together and for hosting their meetings there.
 - Governor Remarks – Michelle Miller The District team has been working very hard this year to educate, engage, and empower the membership. Welcome to the 16 first timers that are here with us this weekend. A big thank-you to the Rosetown Kinsmen Club for hosting us this weekend. Let's remember to be respectful of each other and enjoy our time with our Kin family
 - Mayor of Rosetown – Trevor Hay- Welcome to all Kin from across the province. The Kinsmen Club of Rosetown makes a huge impact on the community.
- 5. Appointment of officials**
 - Rules of Order Chair – Scott Lamb
 - Credentials Chair – Amanda Whyte
 - Vote Counters/Scrutineers – Tracy Prang and Tanya Heisler
 - Recording Secretary – Wendy Sydoruk
 - Sergeant at Arms – Regina Queen City Kinette Club
- 6. Introductions**
 - Special Guest(s) – National President Jen Burry, Fund Development Manager from the TeleMiracle foundation office– Carman Praski
 - District Executive
 - TeleMiracle Foundation Board
 - TeleMiracle 46 Committee

7. Recognitions

I would also like to take a few minutes to recognize the leadership we have within our amazing district. These members have chosen to not only contribute at the club levels, but also venture out to assist others and the association to grow and stay strong as we move forward through our years of bettering our communities and each other. Please stand and be recognized as I go through the list

- Past Governors
- Life Members
- Past District Executive members
- Past National Presidents
- Past or Present National Board of Directors
- Past or Present National Committee Members
- Past TM Foundation Chair
- Past TM Foundation Reps
- Past TM Chair
- Past TM Committee Members
- Kin Kollege & Kin Masters Graduates

These members are right here for us to learn from and to inspire us, I'm very sure if anyone has questions about a path they are aspiring to travel, you are more than welcome to reach out to anyone of these individuals to get more information

8. Roll Call

Zone A – Maidstone, Macklin, Meadow Lake, Lashburn, Lloydminster, St. Walburg, Unity

Zone B – Kinistino, Melfort, Nipawin, St. Brieux, Tisdale

Zone C – Dinsmore, Kerrobert, Kindersley, Lucky Lake, Outlook, Rosetown

Zone D – Martensville, North Battleford, Prince Albert, Saskatoon, Shellbrook

Zone E – Melville, Norquay, Sturgis, Wadena, Yorkton

Zone F – Eastend, Gull Lake, Swift Current

Zone G – Assiniboia, Coronach, Moose Jaw, Parkland, Thunder Creek

Zone H – Broadview, Estevan, Moosomin, Pilot Butte, Regina, Weyburn

Zone I – Davidson, Humboldt, Jansen, Watrous, Wynyard

9. Reports

- Rules of Order – Scott Lamb - make sure to have your thoughts in order, approach the mike, wait to be addressed, in favour opposed or for, only speak once to a motions, 3 speakers for and against, only accredited delegates vote, one vote per motion, rules of order chair only over ruled by challenge and 2/3 majority
- Attendance & Credentials Report - -Amanda Whyte, Unity Kin Club Motion - - Jordan Kammer (Rosetown) Seconded - - Wendy Leipert (Lashburn)
- Sergeant at Arms – Regina Queen City Kinettes - Lori Bayley - Welcome back D3, renewing kinship and connecting, until lunch time there are 50 \$10 immunity passes

10. Additions/Deletions to the Agenda

- Adoption of the Agenda - Britt Lamb, take District Club Support report off of the agenda Motion - Britt Lamb (Tisdale) and Seconded by Jessica Beal - Estevan Kinettes

11. **Adoption of the 2021 District Convention Minutes** - Brett Beal (Regina Queen city Kinsmen) and seconded by Alexis Halderson (saskatoon)

12. National Reports

- National Convention 2022 – Curtis Kimpton - come join us at Nationals in Hamilton, birthplace of Kin (10 minutes – youtube video) - Will be on FB or try at lunch to get it working
- National Headquarters Task Force – Guy Smith page 25 in the booklet Questions - Corie RO - has there been preliminary discussions with the City of Cambridge about the alternatives. conversations have happened but not in negotiations yet. Guy -if you have any more questions please email him.
- National President Report – Jen Burry - very happy to be back in SK, going to TM was a huge event for her and an awesome way to start her travel year, has been to D1,2,3 conventions. The traditions we have are unique to each district and she will share what she learns as she moves forward. Celebration of Life for Grant Ferron is today and she will be stepping out, he made a big impact on Kin.
- National Budget – Jen Burry - one year budget, important to remember how valuable it is to be together with Kin, virtual status is nice but not the same as getting together in person and rejuvenating. Slide presentation for National Budget. There will be a frequently asked questions that will go around to each district and back to national. Can email Jen with questions. Slide show - membership on the decline, exceeded by Covid, anticipate loss of 20 clubs. Outstanding dues are an issue with some clubs -what can we change and do better, what needs to be translated to club better. Write offs will be showcased better, what has not been able to be collected. Dues relief subsidy some clubs have taken advantage of, total that with write offs \$122,689 2020, 2021 - \$87,356. Restricted reserve funds - National Disaster relief fund and Hal Rogers funds, 2022-2023 is looking at a longer term solution, two sets of billing this year. October 1 invoice will be for membership for Sep 30. Next dues invoice Jan 31, billing on Feb 1 - for a more factual number. Can be paid in one installment if chosen. Dues for \$180, drastically reduced budget - over \$200,000 change. Incoming and outgoing governors are being asked what can be changed. Board and Governance- meeting once a year, prior to National convention instead of 4x a year. National president expenses reduced, going for the biggest impact. National Convention - cost of facility, district reps, HQ staff, outgoing governors. Public speaking virtual this year. Education and training - virtual training, may be more than a weekend, one hour per week instead of a whole virtual weekend. DLS, facilitator will not be paid for but each district can host if they can afford. National committees - drastic changes in the last two years, Marketing and website has increased but looking at reducing that. Insurance -received a rebate for 2020-2021, now there is an increase in premium due to covid claims, cost per member increased due to reduction in members. HQ staffing - 30% reduction in national budget, one full time employee will be taken off. ED is being completed internally. Professional fees - in- source bookkeeping, new auditor - savings of \$16,00 and \$13,00 per year. A legal reserve has been created - member clubs building lawsuit, Kin Canada v insurance provider, \$45,000 in costs. Money is in the budget if needed but lawyers are confident that it will be overturned. Building expenses - decisions will be made about the building before the budget is finalized. Critical to act on reduction of membership. Focus priorities, generate new revenue, operations review. Potential Group Opportunities - engagement strategy, revenue generation and community impact. Questions: Jeff S - power point, will it be emailed out, yes it has been and Jen will send out the date when it was sent out (May 20) Curtis Kimpton -with clubs

folding, is there someone from Nationals who are reviewing their bank accounts - - hard for National to review accounts post closing, as there is no access. Did National look into Covid funding, national grants and such - Jen: CERB like program was completed and relief taken where possible.....Corinne - HQ staffing, are we looking for a new executive director - it has not been discussed yet how to move forward with the position. Legal fees - will the \$45,000 move to another part of the budget once legal matters are resolved. Rob - budget as status quo, what would look like as long term with task force recommendations - it is more of a long term implication.

13. First Call for Nominations

- Nominations for Vice Governor - -none
- District Convention Host – 2023 (Zone A) -Chris Wakefield - (Maidstone) - nominates Lloydminster Kinsmen and Kinettes accept the nomination

14. District Reports

- Vice Governor – Tammy Allan - welcome to our first district convention since 2019. Great experience with vice governor training, all done virtually -one evening a month for training and collaboration. They had their DLS with a facilitator at the end of May, came up with some goals, a theme - grow your club, grow your potential. Get out into the community and showcase who we are. Want to charter at least 2 new clubs and turn around the declining membership, Kin College and Masters is a great program, access iKin for more courses. Check out perkopolis. Reach out and engage with HQ staff. Service project impacts to the community. Please feel free to reach out to Tammy.
- Treasurer – Melissa Kirwan - Notes in addendum. Melissa Kirwan (Melville Kin) Motion to move the \$40,000 to 5-year GIC instead of the proposed investment to mutual funds. Byron Stepp (Lloydminster Kinsmen), seconds the motion. Curtis Kimpton - question if we put in for 5 year GIC, is it cashable if we need it. Yes, we can lose half of the interest that we had earned. We still have \$44,000 in another fund as well. All in favor -carried. Second motion by Melissa Kirwan- effective July 1 to transfer the signing authority to Tammy Allan, Rob Denis and Jody Bergman. Seconded by Byron Stepp (Lloydminster Kinsmen) All in favor - carried.
- Club Support Director – Brit Lamb - removed from Agenda, no report
- Service Director – Amanda Whyte - (after lunch) - shout out to Chantelle and Michelle for their help with posting on the FB, to Lindsay Irvine at Nationals- was fabulous to work with and provide information for D3. Chantelle McAlpine - speaking on HREF, gave out 70 bursaries, amazing to be a part of it - 8 went to D3. Applications are going to be done online, clubs still pick who they choose to send on to HREF. Back to Amanda - if your club has their service hours in before midnight last night there are prizes. First one goes to the Kinistino team, Melville Kin, 20 of 72 clubs are in, need to be done for the 15th. Guest speakers for CF. Janai Dawson and Alex, born 2008 from Rosetown, gave an amazing talk about living with CF and a thanks for all we do
- Janice Daniels, unable to make it but sent a report - -Lorna and Tisdale Kinettes - \$1 for Teen burgers in May, \$ and DQ, Melfort and Nipawin - close to \$63,000 when all is done. If anyone wants to reach out to their communities Lorna or Janice will be able to assist in getting it going.
- Service report- Blood donations 111 units, service message - thank you for being here and making it through the pandemic, for making kin a priority, going above and beyond, for your time and dedication
- Education Report – (Kin Kollege – Valedictorian – Brit Lamb) - - in addendum

- Awards Director – Brett Beal - thank you to Rosetown, awards were a huge success. Goals were to not look like a fool, not to let Governor Michelle down, make it to the end of year and not get fired. Created two new awards -Heart of Kin and Kin Community. Awards announced throughout the year, every two weeks. Streamlined the application process online. Gave out over 100 heart of Kin awards, wanted 6 community awards and gave out 14.

15. Second Call for Nominations

- Nominations for Vice Governor - none at this time
- District Convention Host – 2023 (Zone A) - Corinne would like to nominate Maidstone, Maidstone has denied/declined the nomination
- **2022-2023 Budget Presentation** – Vice Governor Tammy Allan - Downwards membership, 23% decrease, Need to retain and bring in new members. She has two proposals for the budget - one with a dues increase - \$5 per member, decreasing governor, executive and DG travel. Look to neighboring communities to charter new clubs. Second budget - is to take from surplus income, \$4415. Both are band-aids for the year, and need to increase membership. Feedback - could make one of the District meetings virtual, but in person works better to come together as a team. Cutting costs on district jackets -supply issues a concern, cutting cost of executives to travel to district - difficult to do as well. People don't want to see money fundraised in the community to pay for Dues. Brady from Saskatoon - -can we do a ten minute brainstorming session to collaborate on how to increase membership. Motion to break out into a committee as a whole - Britt Lamb (Tisdale Kinettes) and seconded by Jessica Beal (Estevan Kinettes), approved. We need to be getting the younger generation involved, goals are to bring in younger members - tik tok, instagram. TM - looking to engage more students, back into schools to know what TM and Kin are. Involve universities and polytechnic - campus clubs. It's expensive to volunteer - remember to pay your club, subsidize dues for new members, could stagger the amount new members pay - investment to the club. Video to show who we are, why we stay - Michelle D as incoming communications. Carmen has 800 letters going out across the province to each school, to get students involved for TM next year. We need to advertise our fun and social aspects as well. Use some of our money to do fun stuff, no cost to the member. Have your club set a goal and hold each other accountable? Question to the group: Two different budgets, dues increase or transfer from surplus - show of hands with each- straw poll. Tammy makes a motion to put forward the budget transfer of \$4400 from the surplus to next year's budget. Seconded by Michael Cole, Melfort. Melissa Kirwan - speaks for the motion, Pam Masseur (Saskatoon & District Kinettes) speaks against, with declining membership we may need the money. For - Tanya Heisler (Moose Jaw Kinettes) with a surplus, hard to justify dues increase when the money is sitting there Against - Brett Beal (Regina Queen City Kinsmen) can cut other items such as DLS and keep the money in the bank. For - Jessica Beal (Estevan Kinettes) - if we have additional surplus funds for years and we have made it through Covid, if we have clubs struggling then we shouldn't be increasing. It will be a discussion every year anyways. Against - Britt Lamb (Tisdale Kinettes), we've had a surplus only for a couple years, an increase needs to be made now, instead of using a band-aid. Motion for a

wellness break, Corie Ruzcka-Olson (Pilot Butte Kinettes) - 5 minutes, seconded by Wendy Leiprt (Lashburn Kinettes)

- Jordan Kammer (Rosetown Kinsmen) -we need to see the budget,
- Danita Olfason (TeleMiracle Souvenir chair)- thanks for the garage sale purchases, see her to pick up your stuff. For this TM 47 clothing, can all be tried on now and then you are ready to order when they come out. She will have the table out all day but not tonight
- Jordan Kammer - two line items to be removed, Make a motion to remove incoming governor spouse and speak off participant off the budget line item - Alica Chuback (St. Brieux) seconded, all in favor.
- Tammy Allan - amendment to the motion - to transfer \$3,400 instead of the \$4,400. Still seconded by Mike Cole (Melfort Kinsmen) Questions - Raelynn, do we not need to pay for the spouse, Tammy is foregoing going to Hamilton. All in favour of the amendment, carried
- Vote on the budget, all in favour with the budget \$3415 - 18 in favour of the budget, clubs opposed - less. The budget has been approved, with the transfer from surplus and no increase to dues. Jordan - with ballot votes are based on credentials, clarification from Amanda - we had 31 before, down to 28 as three are holding more than one vote. -We need 13 to be approved. Re-voted for clarification - 19, approved, 8 opposed. Jordan - anyone abstain? Nope
- 45 minute lunch break,

16. **FLC 2021 Report** – Saskatoon & District Kinettes Club - Erin Lengyel - We had 98 in attendance and 8 on zoom. We had an income of \$14,279.51, expenses of \$8062.42. After splitting the first \$1000 profit with Districts, our club made a profit of \$6217.09. It was an event that a lot of people worked hard on. Thank you to all that came to join us, our District Executive for educational day, and to the Saskatoon Kinettes. It was a weekend of fun, fellowship and we look forward to FLC in Melfort!!

17. **FLC 2022 Report** – Melfort Kinsmen & Kinettes - October 28-29 Melfort - big hair Friday night, 80's night on Saturday

18. **Third Call for Nominations** –

- Nominations for Vice Governor - Tracy Prang (Swift Current Kinettes) nominates Paula Sundquist, Paula accepts - Wendy Sydoruk casts one vote for Paula Sundquist
- District Convention Host – 2023 (Zone A) Wendy Sydoruk casts one vote for Lloydminster Kinsmen and Kinettes to host Wendy Leipert (Lashburn Kinettes) Motion for Nominations to Cease, Seconder by Byron Stepp (Lloydminster Kinsmen), all in favour, carried

19. **Candidate Speeches - Steve Kirwan has removed his name from the running**

20. **Voting for Vice Governor, Vice Foundation Chair, District Convention 2023 Hosts**

- Secretary to cast one vote for Vice Governor, Vice Foundation Chair and Convention Host - Wendy Sydoruk casts one vote for Raelynn Nicholson
-
- **TeleMiracle Foundation/TeleMiracle Reports**
- TeleMiracle Foundation – Lyndsay L'Heureux - Rob Bateman to present for Lyndsay, vehicle policy conversion updated \$30K to \$50K, increased mileage for travel, added second Kin Member at large to Board of Directors. Strategic planning process - three new target hires. Producer recruitment and hiring, moved \$230K to reserve, Sit in on a meeting to gain some experience and see how it works.
- Carmen - grants funds -the behind the scenes excitements, energy and work is amazing to see. Stop into the office to check it out, they are here to help us.
- TeleMiracle 48 chair is Tyler Hall.

- TeleMiracle 46 – Steve Kirwan - -roots in the province, gets to see how the money we raise changes people's lives every day. The total belongs to everyone, not just the chair. The committee had to deal with a lot of changes and the team ran with it. People leave their money with us as good stewards of how to take care of the money and get it to where it needs to go. Outstanding club award goes to Macklin for their new ideas - get boned. Yorkton Kinsmen and Kinettes raised \$47K for raising the most money
- TeleMiracle 47 – Scott Lamb - Rooted in SK, with the new logo, nine fingers, nine million. Thanks to the new producers, the venue will be at Prairie land in Saskatoon, contracts are signed, venues are cheaper, more flexible, we will have an audience - invite only for Sunday. There will be live and pre-recorded performances. Kin hall is coming back, the thank yous and the end, supper is not finalized yet. We are mixing the new show with the old show. Thanks to Danita, cleaning out the old stock room plus ordering up new souvenirs. gift of seasoning salt to the executive. Looking for another person on the corporate team as Tyler is now shadowing him.

i. Introduction of the TM 47 Team

21. Announcements

- 2023 District Convention Host - Lloydminster Kinsmen and Kinettes
- Vice Governor Elect - Paula Sundquist
- Vice Foundation Chair Elect - Raelynn Nicholson
-
- Bar break motioned by Corie Ruzick-Olson (Pilot butte Kinettes), Wendy Leipert (Lashburn kinettes)

22. Acceptance Speech

- 2023 District Convention Host - Chantelle and Byron
- Vice Governor Elect - Paula Sundquist
- Vice Foundation Chair Elect - Raelynn Nicholson
- TM 48 Chair- Tyler Hall -not in attendance
-
- Auction of CF plaque - thanks Mike Cole, \$2500 to Yorkton Kinsmen

23. Sergeant at Arms Report

Motion for fines to go to HREF - Lori Bayley (Regina Queen City Kinettes), seconder, Joy Bilorakly (Lloydminster Kinettes) all in favor, \$740 to HREF

24. Closing Remarks

- NP Jen Burry - Presidents Recognition award - Brett Beal, Wendy Sydoruk and Britt Lamb
- Host Club – Rosetown Kinsmen -booze baskets drawn at the end of the night, beaver tails in the Co-op parking lot at noon. cocktails at 6:00, supper at 7:00
- Governor Michelle – hoping in the upcoming year we see more people out in their communities. We have struggled with Covid but learned we can adapt and are thriving. 10 life memberships this year, thanks to all on district, TM, foundation committee, we've been able to have successful events. Encourage everyone to bring out a new person that hasn't been to the district events. What you learn and gain with new friendships is so valuable. Thank you all for coming and we will see you tonight at the Governors ball.

25. Motion to Adjourn Chris Zerr (Maidstone Kin), Seconder (Mike Cole Melfort Kinsmen), All in favor 2:34 adjourned

Addendum:

Credential report

Credentials Report FCL 2021						
	Clubs represented:	29	of	72		
	Kinsmen Clubs:	11				
	Kinette Clubs:	15				
	Kin Clubs:	5				
	Campus Clubs:	0				
	Representing a total of	501	votes	from	31	clubs
Show of hands Vote	50% of clubs +1 =	17	*round up to the nearest whole number			
1 voting card per person for elections	2/3 majority vote= total number of club x 2/3	16	*round up to the nearest whole number	Those holding extra votes for a total of 5 extra's	Corrie x 2, Raelyn x 1, Geoff x 1	

Kin Kollege Vaedictorian Report

Good afternoon D3, I'm Brittany Lamb, I am a part of the Tisdale Kinette club as well as your current Club Support Director. Today I'm here as the Kin Masters Vaedictorian, which was voted on during the seminar this past winter. Even though I am the Club Support Director for the district I gained a lot more knowledge during our weekend of learning. I had previously heard the cliff notes version of the district's jobs and some national positions previously but during the kin masters I definitely got a more in-depth insight of these roles from people who held these positions. Having the privilege to attend kin masters allowed me to be able to learn from more peers. There were definitely some familiar faces but there were many more kin that I have never gotten the privilege of connecting with. The planned learning was amazing, as always, however I find I gain the most from the connections and shared learning experiences. As kin our peers are our biggest assets. I highly recommend if you are new to kin or are interested in a club level executive role or if you are thinking of venturing into a TM/District or national role to take the opportunity to attend either kin college or masters. Thank you.

KIN CANADA BUILDING TASK FORCE SUMMARY REPORT TO 2022 DISTRICT CONVENTIONS

- National Board of Directors (NBOD) struck Building Task Force (BTF) to examine all feasible options for the future of the Kin Canada Building (the Building) and Kin Canada's accommodations.
- BTF began work in July 2021 by examining all documentation and historical data pertaining to the Building.
- Primary data was collected from membership and staff through a survey to determine their attitudes toward the Building.
- **Key Findings from Membership Survey :**
 - **Question (Survey Q13):** "... [D]o you believe that Kin Canada needs its own building?"
 - **Analysis:** While a significant majority of respondents (42%) were not convinced that Kin Canada requires its own building to support its activities, almost a third of all respondents (32%) appear to require further information before they make a final decision on the disposition of the Association's existing accommodations.
 - **Question (Survey Q15):** Do you believe that dues should be used to cover the cost of required maintenance, repairs, and component replacements within a Kin Canada building?
 - **Analysis:** Almost a third of respondents (over 30%) expressed a belief that membership dues should not be used to pay for the operations and upkeep of the Kin Canada Building. Almost 50% of the membership support *some or most* of their dues being used to cover the cost of a Kin Canada building. Less than 20% of members responding felt that their annual dues should be used to fund *all* operations and upkeep.
 - **Question (Survey Q 16):** Almost 48% of respondents indicated that they could support a contribution of less than \$10.00 per member from their annual National dues assessment toward the operations and upkeep of a *Kin Canada building*. Slightly more than 80% of respondents indicated that they would NOT support a contribution of greater than \$20.00 per member.
- **Alternatives Investigated by BTF:**
 - **Alternative 1:** Remain in existing Building under current Lease (Base Case).
 - **Alternative 2:** Return Building to the City of Cambridge and negotiate a new lease for less office and storage space in the current Building.
 - **Alternative 3:** Return Building to the City of Cambridge and negotiate a new lease for office and storage space in a different City Building.*
 - **Alternative 4:** Return Building to the City of Cambridge and negotiate a new lease for office and storage space with a third party.
 - **Alternative 5:** Return Building to the City of Cambridge and negotiate a new lease in a co-work office environment (some private office space; some shared workspace)
 - **Alternative 6:** Return Building to City of Cambridge and transition to 100% virtual work environment

* NOTE: Alternative 3 discussed above is currently not a viable option, due to the unavailability of surplus office and storage space in the City’s facility inventory. This situation may change between now and the Association’s Annual General Meeting in August 2022.

Summary of Alternatives, mapped against specific criteria established from survey outcomes:

ALTERNATIVES	CRITERIA			
	Building “Owned”	Annual Cost < \$20 per Member	Display Memorabilia	Meeting/Board Room Access
1. Stay in Current Building	Yes	No Year 1: \$35.52 Years 2-5: \$38.16-\$40.82 Years 6-10: \$39.34-\$41.04	Yes	Yes
2. Return Building – Lease office space from City in Building	No	Yes, after Year 1 Year 1: \$21.26 Years 2-5: \$17.35-\$19.76 Years 6-10: \$15.97-\$18.74	Limited	Yes
3. Return Building – Lease office space from City (alternative location)	N/A	N/A	N/A	N/A
4. Return Building – Lease office space from 3 rd party	No	Yes, after Year 1 Year 1: \$38.23 Years 2-5: \$15.16-\$17.28 Years 6-10: \$17.92-\$21.03	Limited	Yes
5. Return Building – Lease office in co-work space	No	Yes, after Year 1 Year 1: \$32.81 Years 2-5: \$12.64-\$14.42 Years 6-10: \$14.95-\$17.54	No	Some
6. Return Building – work 100% virtually with no physical location	No	Yes, after Year 1 Year 1 - \$32.08 Years 2-5: \$12.86-\$14.67 Years 6-10: \$15.51-\$17.85	No	No

• **Recommendations:**

1. Accept Alternative 2: ***Return Building to the City of Cambridge and negotiate a new lease for less office and storage space in the current Building.***
2. Form a National Funds Development Working Group
3. Form a National Facilities Implementation Working Group
4. Form a Memorabilia Working Group

Questions? Contact us at hqtaskforce@kincanada.ca

Treasurer Report

District Convention 2022 Treasurer’s Report – Speaking Notes for Convention

Governor Michelle, Family of Kín – Educate, Engage and Empower

Good afternoon everyone. It is great to be back in person for district convention!

This year has been an exciting year with starting to transition out of the pandemic and starting up with in person projects and meetings.

I am happy to report that I have collected 100% of club dues again this year. The pandemic did negatively impact our district as we seen 5 clubs at the end of September report zero members which resulted in a loss of over \$1600 of district dues income. However even with this loss of income we are still on budget for the year.

As the covid mandates continued to change the district team was able to venture out and do more then has been done in the past year and a half. Unfortunately, we were not able to run full operation as some clubs have not fully transitioned out of Covid and not all DGs were able to travel for club projects and visitations. Also with the previous restrictions and precautions taken due to illnesses, the whole district team did not meet in person for pre-term or mid-term meetings. This will account for why our travel expenses, pre-term and mid-term meetings are so under budget. Hopefully in the next couple years all clubs will have transitioned out of the pandemic, and we can get back to a "new normal".

The balance of district bank accounts are as follows:

General Acct: \$54789.40 + \$2750 (DLS cheque from National to be deposited)= \$57,539.40

High Interest Savings Acct: \$54,130.10

GICs: \$40,000 with \$8,000 Laddered over a 5 year term.

Mutual Fund=Balance of \$0 as money was moved out of that acct & into other investments as voted on at FLC.

With that said there are still some expenses to be paid out for this year such as all expenses for this convention and any travel expenses incurred from now until June.

I will be starting the audit right at the end of the June in hopes to have it completed and ready for presentation at FLC.

I have been working with the Credit Union bank to invest the excess funds as discussed at FLC in November 2021. I have completed the investments for the GICs as noted in the account balances, \$40,000 was invested into a laddered GIC spanning over 5 years.

Due to the complexity of the requirements involved for the current and all future signing authorities, I was unable to open the mutual fund of \$40,000 as passed at FLC. I motion to instead invest this \$40,000 into a 5-year GIC as advised by our financial advisor at the Credit Union.

Vice Governor Final Budget

DISTRICT 7 GENERAL ACCOUNT BUDGET	JORDAN	JORDAN	STEVE	STEVE	CORINNE	CORINNE	MICHELLE	MICHELLE	TAMMY
	2018-2019	2018-2019	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023
	BUDGETED	ACTUALS	BUDGETED	ACTUALS	BUDGETED	ACTUALS	BUDGET	ACTUALS	BUDGET
REVENUE							PROPOSED		PROPOSED
Dues									
Membership Dues									
(per member)	\$60.00		\$40.00		\$40.00		\$45.00	\$40.00	\$40.00
(membership base)	1,342		1047		978	930	997	894	883 (April 2022 numbers)
(per university club member)	\$5.00		\$5.00		\$5.00				
(university club membership base)	10		10		8				
Total Dues	\$68,570.00	\$45,295.00	\$62,850.00	\$56,990.00	\$58,730.00	\$46,950.00	\$60,905.00	\$53,640.00	\$52,960.00
Non Dues Revenue									
DLS Grant from National	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,750.00
Kroger Foundation Grant	\$10,000.00	\$4,700.00	\$10,000.00	\$1,067.70	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00
Baskin Advertising Revenue	\$1,000.00	\$ -	\$1,000.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
District Convention Return	\$1,000.00	\$860.00	\$1,500.00	\$2,130.99	\$0.00	18/20 virtual	20/21 virtual	20/21 virtual	\$500.00
FLC Convention Return	\$2,000.00	\$5,007.00	\$1,500.00	\$2,144.49	\$1,500.00	\$0.00	\$1,500.00	\$500.00	\$500.00
Interest	\$100.00	\$1,037.00	\$100.00		\$100.00		\$100.00		\$100.00
Kin Village Registration	\$0.00	\$800.00			\$0.00	\$0.00	\$ -	\$60	\$ -
Misc. Income	\$0.00	\$ -		\$750.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
District convention FLC merge					\$5,000.00				
Approved Income from Surplus							\$4,689.00	\$4,689.00	\$5,415.00
Dues Relief - funds from 19/20 and 20/21							\$7,960.00	\$18,000.00	\$18,000.00
Total Non Dues	\$16,850.00		\$16,850.00	\$4,102.58	\$18,990.00	\$ -	\$29,399.00	\$33,088.00	\$17,265.00
TOTAL REVENUE	\$85,420.00	\$45,295.00	\$79,700.00	\$61,092.58	\$78,080.00	\$46,950.00	\$90,265.00	\$86,728.00	\$70,245.00
EXPENSES									
District Council Meetings									
Pre-Term	\$6,500.00		\$6,500.00	\$5,727.32	\$6,500.00	\$4,063.72	\$6,000.00	\$4,938.04	\$6,000.00
Mid-Term	\$5,500.00		\$6,000.00	\$6,946.02	\$6,000.00	\$1,394.19	\$6,500.00	\$4,510.39	\$6,500.00
Total District Council Meetings	\$12,000.00	\$16,189.00	\$12,500.00	\$12,673.34	\$12,500.00	\$4,387.91	\$12,500.00	\$9,448.43	\$12,500.00
District Meetings									
District Convention	\$8,500.00		\$8,500.00	\$0.00	\$8,500.00		\$8,500.00		\$8,500.00
District Leadership Seminar	\$5,500.00		\$6,000.00	\$0.00	\$6,000.00		\$6,000.00	\$6,000.00	\$6,000.00
Fall Leadership Conference	\$8,500.00		\$8,500.00	\$8,996.80	\$8,500.00		\$8,500.00	\$7,961.00	\$8,500.00
Total District Meetings	\$22,500.00	\$14,967.00	\$23,000.00	\$8,996.80	\$23,000.00	\$0.00	\$23,000.00	\$14,042.00	\$23,000.00
National Convention									
National Convention - Gov Elect Spouse	\$600.00		\$600.00	\$0.00	\$0.00	\$0.00	\$600.00		\$0.00
National Convention - Gov Spouse	\$600.00		\$600.00	\$0.00	\$0.00	\$0.00	\$600.00		\$600.00
National Convention - Speaker's Spouse	\$600.00		\$1,500.00	\$0.00	\$0.00	\$0.00	\$600.00		\$0.00
Total National Convention	\$1,800.00	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$1,800.00		\$600.00
Executive Expenses									
District Clothing	\$1,800.00		\$1,500.00	\$1,336.99	\$1,500.00	\$1,002.30	\$1,500.00	\$965.00	\$1,800.00
District Name Badges	\$200.00		\$200.00	\$208.21	\$200.00	\$176.48	\$200.00	\$208.00	\$200.00
Total Executive Expenses	\$2,000.00	\$1,153.00	\$1,700.00	\$1,545.20	\$1,700.00	\$1,178.79	\$1,700.00	\$1,173.00	\$1,700.00
Honorariums									
Governor's Honorarium	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00
Vice Governor's Honorarium	\$500.00		\$500.00	\$500.00	\$500.00		\$500.00	\$500.00	\$500.00
Total Honorariums	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00	\$1,500.00	\$1,500.00
EXPENSES									
Operations									
Printing and copying	\$400.00		\$400.00	\$382.50	\$400.00	\$33.00	\$400.00		\$400.00
Postage	\$200.00		\$200.00	\$238.04	\$200.00	\$138.64	\$200.00	\$135.99	\$200.00
Total Operations	\$600.00	\$846.00	\$600.00	\$620.54	\$600.00	\$186.64	\$600.00	\$135.99	\$600.00
Recruitment / Retention / Education									
Member Retention	\$2,000.00		\$2,000.00		\$2,000.00		\$2,000.00		\$2,000.00
Member Education	\$8,000.00		\$8,000.00		\$8,000.00		\$8,000.00	\$7,546.38	\$8,000.00
District Dues Subsidy					\$10,000.00	\$7,960.00	\$15,000.00	\$15,000.00	
Total Education/Recruitment/Retention	\$10,000.00	\$8,286.00	\$10,000.00	\$ -	\$20,000.00	\$7,960.00	\$26,000.00	\$22,546.38	\$10,000.00
Travel									
Governor Travel	\$8,000.00		\$7,000.00	\$1,946.79	\$7,000.00	\$0.00	\$7,000.00	\$3,690.49	\$6,000.00
DG Travel	\$5,000.00		\$4,000.00	\$2,287.82	\$4,000.00	\$940.00	\$5,000.00	\$1,425.12	\$4,000.00
Executive Travel	\$5,000.00		\$4,000.00	\$782.56	\$4,000.00	\$230.00	\$3,000.00	\$211.30	\$2,250.00
Total Travel	\$18,000.00	\$12,437.00	\$15,000.00	\$4,969.17	\$15,000.00	\$1,170.00	\$15,000.00	\$5,326.71	\$12,250.00
Host Press/DG/Gov at TM	\$600.00		\$600.00	\$200.90	\$600.00	\$0.00	\$600.00	\$0.00	\$600.00
Membership Promotions (Club Support)	\$5,000.00						\$280.00	\$0.00	\$250.00
Audit	\$5,000.00	\$3,889.00	\$8,000.00		\$6,000.00		\$4,000.00	\$3,889.00	\$4,000.00
Bank Charges	\$200.00		\$200.00	\$163.36	\$200.00		\$280.00	\$42.00	\$200.00
Charter Subsidies & Campaigns	\$1,000.00		\$1,000.00		\$1,000.00		\$1,000.00	\$0.00	\$1,000.00
CP Convention Expenses	\$1,000.00		\$1,000.00	\$441.66	\$1,000.00		\$1,000.00	\$0.00	\$0.00
CF Promotion		\$1,000.00		\$1,000.00	\$367.82		\$1,000.00		\$500.00
National President's Tour		\$1,000.00		\$ -	\$0.00	\$ -	\$ -	\$ -	\$ -
Baskin	\$0.00		\$ -	\$ -	\$0.00	\$ -	\$ -	\$ -	\$ -
Telephone/Video conferencing	\$750.00		\$750.00	\$0.00	\$0.00	\$222.00	\$225.00	\$222.00	\$245.00
Trophies / Awards / District Recognition	\$1,500.00	\$1,891.00	\$1,500.00	\$1,318.34	\$1,500.00		\$1,500.00	\$456.16	\$1,500.00
Website	\$200.00		\$200.00	\$0.00	\$200.00	\$280.40	\$ -	\$ -	\$ -
Kin Canada Centennial			\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -
Misc. Bad Debt Amortization	\$0.00	\$1,463.00					\$ -	\$ -	\$ -
Total Other Expenses	\$15,150.00	\$17,845.00	\$13,150.00	\$2,992.70	\$11,500.00	\$502.40	\$9,455.00	\$15,298.57	\$8,195.00
TOTAL EXPENSES	\$73,845.00	\$60,514.00	\$79,450.00	\$32,357.79	\$68,800.00	\$14,809.54	\$90,265.00	\$64,006.38	\$70,245.00
(LOSS) INCOME BEFORE TRANSFER	\$11,575.00	\$4,881.00	\$250.00	\$30,734.83	\$-7,720.00	\$39,700.46	\$ -	\$2,718.62	\$0.00
NET INCOME AFTER FUND TRANSFERS		\$0.00							

DISTRICT 3 SERVICE ACCOUNT BUDGET										
REVENUE										
(membership base)		1,142				968	930	937	894	883
In Trust										
Dues Levy - Crimestoppers	\$11,420.00	\$10,870.00	\$10,470.00	\$9,620.00	\$9,880.00	\$9,300.00	\$9,370.00	\$8,760.00	\$8,830.00	
Charitable Receipts								8760		
Total in Trust	\$11,420.00	\$10,870.00	\$10,470.00	\$9,620.00	\$9,880.00	\$9,300.00	\$9,370.00	\$8,770.00	\$8,830.00	
TOTAL REVENUE	\$11,420.00	\$10,870.00	\$10,470.00	\$9,620.00	\$9,880.00	\$9,300.00	\$9,370.00	\$8,760.00	\$8,830.00	
EXPENSES										
Dues Levy Pay Out	\$11,420.00	\$10,870.00	\$10,470.00	\$9,620.00	\$9,880.00	\$8,040.00	\$9,370.00	\$8,760.00	\$8,830.00	
Dues Relief Funds						\$1,260.00				
Charities Pay Outs	\$0.00		\$ -	\$ -						
TOTAL EXPENSES	\$11,420.00	\$10,870.00	\$10,470.00	\$9,620.00	\$9,880.00	\$9,300.00	\$9,370.00	\$8,760.00	\$8,830.00	
(LOSS) INCOME BEFORE TRANSFER		-\$520.00	\$ -	\$ -				0		
NET INCOME AFTER FUND TRANSFERS		\$0.00	\$ -	\$ -						

THE ROAD AHEAD
Kin Canada Budget Proposal
2023-24 Kin Year

Fellow Kin,

This Budget Proposal highlights the Past, the Present and the Future of the Association as it relates to the upcoming year's budget.

Where have we as an Association been? [The Past]

National Headquarters Building

Kin Canada has finalized and fulfilled the lease termination agreement with the City of Cambridge. This means that the land lease has been terminated and the Headquarters building has been turned over to the City. Kin Canada Operations has relocated all offices to the upper floor, and is now a tenant of that portion of the building. Pursuant to the Lease Back Agreement between The Corporation of the City of Cambridge and Kin Canada, the general terms of the Lease Back Agreement include:

- The term of the Agreement is from April 1, 2023 to March 31, 2028, a period of 5 years.
- The City of Cambridge grants Kin Canada a lease to occupy and use a portion of the building for the purposes of Kin Canada Business Operations identified as a portion of the third (top) floor of the Building, more specifically identified as follows:
 - the exclusive use of the Boardroom, the meeting room, the storage room; and
 - access on a non-exclusive basis to the washrooms
- The reception area may be manned by the City of Cambridge or a third party, at its sole discretion. Should the reception area be manned by the City of Cambridge or a third party, this party will direct visitors to Kin Canada's new office.
- Signage and/or a tenant directory will be posted at the entrance to the Building at the City's expense.
- The City of Cambridge permits the Founders Wall installations to remain at the end of the ramp area from the third (top) floor to the second floor during the term of the Lease Back Agreement.
- The City of Cambridge permits the existing Canada mural to remain on the exterior building wall during the term of the Lease Back Agreement.
- The City of Cambridge permits the existing Kin Canada sign to remain on the exterior building wall during the term of the Lease Back Agreement.
- Kin Canada has the option to extend the Lease Back Agreement for two (2) additional terms of five (5) years each provided Kin Canada gives written notice to the City of Cambridge six (6) months in advance of the expiry date of the Term or Option Period; the parties agree on the base rent; and Kin Canada is not in default under the terms of the Lease Back Agreement.
- During the Option Period, either party has the right to terminate the Agreement by providing written notice to the other party twelve (12) months in advance of the intended termination date.
- Kin Canada will pay the City of Cambridge base rent of \$25,000.00 plus HST for each of the five (5) years of the Term in monthly installments of \$2,083.33 plus HST on the first business day of each month. Kin Canada is not responsible for the payment of Property Taxes to the City of Cambridge.
- Kin Canada will pay its proportionate share of all utility expenses (water, power, power, gas, electricity, and sewer) and cleaning costs (housekeeping and cleaning services) supplied to the

building and the property and that Kin Canada's proportionate cost of utility expenses and cleaning costs is ten (10%) percent, which is estimated to be \$625.00 plus HST per month in the first year of the Term, which will be paid on the first business day of each month.

- The City of Cambridge is responsible for the performance and cost of general maintenance and operations of the property.
- The City of Cambridge is responsible for capital repairs for the property.
- The City of Cambridge will provide security services and equipment, as deemed appropriate and at the sole discretion of the City of Cambridge, to the property.

Executive Director

In the 2022-23 budget adopted at the 2022 AGM, the Association opted not to proceed with posting and filling the Executive Director position, which helped keep the overall dues lower as Clubs were still dealing with the financial impacts from the pandemic. The National Board of Directors subsequently appointed Operations Manager Carmen Preston, who agreed to act as Interim Executive Director until June 30, 2023.

Where we as an Association are now? [Present]

This section summarizes the proposed national budget for 2023-24. Please refer to the budget tables to follow along with the identified highlights.

As you read through the proposed 2023-24 budget summaries and breakdowns, you will also see an outlook for the following two years. These numbers are calculated based on the estimated membership and projected budgetary items for these two years. While this shows the potential financial outlook for 24-25 and 25-26, only the 2023-24 year's budget will be voted on at the AGM in August.

Budget Format

The format of the 2023-24 Kin Canada budget documents has been broken down to include **three** separate budget summaries.

1. The **Capital Budget** identifies capital purchases.
2. The **Project Insurance Budget** identifies the cost of Commercial General Liability (CGL) insurance.
3. The **Dues Budget** identifies all other projected revenue and expenses of the Association not identified in the Capital and Project Insurance budgets.

In previous years, one budget has tried to capture all three of the above categories. However, the **Capital Budget** has been separated from the Dues Budget since any capital purchases that are made will be funded by Retained Earnings (general reserve funds) and not from current year dues revenue. At the time of this report, there are no budgeted capital expenditures for 2023-24, so the Capital Budget is static.

The **Project Insurance Budget** has been separated from the Dues Budget since this portion of the insurance premiums (CGL) are a single cost passed directly to the membership. By separating these expenses, it becomes more transparent how the insurance and dues trend from year to year. For example, the overall Dues Assessment per member in 2021-22 was \$190.45. If this number remains within the Dues Budget this will look like a simple \$36.48 dues increase from 2021-22 to 2025-26, when in reality the CGL insurance alone is projected to increase by \$20.81 per member over that period. With

this amount separated the membership can clearly see what the actual annual costs of Commercial General Liability (CGL) are.

Please Note: Director and Officer (D&O) Liability insurance premiums will remain in the Dues budget. This insurance is required for the organization to operate and therefore should remain within the Dues Budget portion as presented. The dues billing strategy will NOT be changed with this change in presentation of the budget because the Insurance portion of the Dues Invoicing is the combined total of the CGL and D&O assessments.

National Headquarters Building

As previously discussed, the original lease has been broken with the City of Cambridge and a Leaseback agreement established in its place, for Kin Canada to use a portion of the building as a tenant. The lease termination fee was set at \$100,000. The initial payment toward the lease termination fee has been made, and the three remaining annual payments appear under building expenses in the budget. The first \$37,759 will come from the building reserve fund, and the remaining amounts will be expensed over the upcoming 3 years, to the total of \$100,000. This will also deplete the building reserve fund entirely, which is no longer required.

Payment Date	Amount
March 1, 2023	\$30,000 from building reserve fund
March 1, 2024	\$17,241 + \$7,759 from building reserve (\$25,000 total)
March 1, 2025	\$25,000
March 1, 2026	\$20,000
Total	\$100,000

Member Consultation

The NBOD held three Town Hall meetings on April 18, 20, and 23, and also circulated an online feedback form to consult with the membership of Kin Canada to determine the best investment strategies for the upcoming budget. As a result of these consultations, the proposed budget includes an increased investment in two key areas.

Staffing: The budget for 2023-24 and the two-year outlook includes an increase to HQ staff salary and benefits. Currently we have an acting Executive Director (ED) until 30 June 2023. This investment in staffing will permit the NBOD to post and fill the ED position, and the successful candidate can subsequently review other vacancies and determine where staff may be required and/or restructured. Recent competitions that were held in an effort to fill the role of the ED have shown that we need to consider more flexible options, such as remote work opportunities. This could attract talented applicants from across the country while helping to remain competitive and be conscious of the overall national budget. This investment will allow the association to continue to move forward on the strategic and marketing areas that the association needs to enhance, in both the short and long term.

Club Support: The Club Support Coordinator staff position is currently vacant; however the proposed budget includes an added investment of \$5,000 for Club Support purposes to help bridge any gaps in this important service to Clubs. For example, the additional Club Support could cover the resources necessary to establish a volunteer Club Support representative that

would provide support and host virtual monthly meetings and facilitate discussions among the District Club Support representatives.

Non-Dues Revenue Generation

The Revenue Generation Working Group (RGWG) has been given the target of raising \$20,000 for 2023-24. While the RGWG may exceed this target, and have an even more positive impact on the budget, the target is conservative enough to minimize the risk of falling short and causing a deficit.

National Convention 2023

As in previous years, the National Convention expenses and revenues that are included in this proposed budget are the best possible estimates available and relate to the 2023 convention at which the AGM takes place. The National Convention items in the 2023-24 proposed budget therefore relate to Leduc 2023.

The NBOD would like to thank and acknowledge the Kin Canada Foundation for sponsoring the Founding Members Speaking Award at National Convention 2023.

National Board of Directors

The National Board of Directors continues to meet on an entirely virtual basis throughout the year, with the exception of holding one in-person Board Meeting in advance of National Convention.

2023-24 Budget Communication and Consultation Timeline

Mid-May – Budget and this Road Ahead document emailed to all members. Questions received from members will be compiled and responses to be circulated in a Frequently Asked Questions (FAQ) document.

District Conventions – Presentation of the Budget. Questions to be received and compiled. Responses to be circulated in the FAQ document.

Late June – FAQ document will be generated from questions received from all sources and emailed to the membership shortly after the last District Convention, taking place on June 17th.

July 26 - Town Hall Meeting – This virtual meeting will include a final presentation of the draft Budget as currently presented and a summary of the FAQs.

Budget Summary

The table below summarizes the Capital, Project Insurance and Dues that comprise the proposed Membership Fee. The membership numbers used in the National Budget were set for a membership of 4224 based upon the historical data trends of the Association over the last 5 years.

Budget Summary	2021-22 Actual	2022-23 Budget	2023-24 Budget	2024-25 Outlook	2025-26 Outlook
Membership	5,026	4,475	4,224	4,058	3,836
Capital Budget	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project Insurance	\$24.45	\$33.70	\$37.21	\$40.62	\$45.06
Dues & Assessments	\$166.00	\$146.30	\$176.09	\$171.28	\$182.66
Total Membership Fee	\$190.45	\$180.00	\$213.30	\$211.90	\$227.72

Where are we as an Association going? [Future]

Future Years Budget Outlook (2024-25 and 2025-26)

The additional two years outlook, 24-25 and 25-26, are for illustration purposes based on the best estimates and information available at this time, and will be fluid until budgets are actually proposed for those years. Factors that may lead to higher dues (or membership fees) include declining membership, increased salaries, higher insurance and the cost of the present in-person National Convention model. Conversely, membership fees may be reduced by increasing membership, obtaining sponsorships and non-dues-based revenue, and moving toward a financially self-sufficient National Convention.

Operating Model Review Working Group (OMG)

The Operating Model Review Working Group began meeting in January, 2023, and was established to work in conjunction with the Operations Team and the National Board of Directors to examine the existential challenges that face Kin Canada, and establish through consultations with the membership and research, a revised and updated Operating Model for Kin Canada that better aligns with our membership, the need of Canadians, and their communities. Recommendations coming forward from the OMG may have an impact on the Kin Canada budget and outlooks.

National Convention 2024 and Beyond

At the time of this report, no bid has been received to host National Convention 2024. With the uncertainty of not having a host, and the opportunities available to change the way we do in-person Conventions in general, the NBOD has identified a framework whereby the Kin Canada AGM and a National Convention could be held separately. With this in mind, the 2024-25 and 2025-26 budget outlooks include the estimated costs of holding a virtual AGM, but not the costs associated with an in-person National Convention that we have held to date. Please remember that these two years of budget can be adjusted as the situation unfolds, and it will have no impact on the proposed 2023-24 budget.

Traditionally National Conventions were comprised of 4 objectives:

- Legal: we are required to hold an AGM to conduct business
- Celebration: to celebrate all our achievements during the year (Service, Awards etc.)
- Education: Opportunity for members to learn
- Fellowship: Opportunity for members to renew old acquaintances and make new ones,

The 2024-25 and 2025-26 budgets reflect a change in how we could achieve the 4 current objectives of the National Convention. It could be proposed the legal requirements of the AGM be met by having an on-line AGM. Although an AGM can be held at any time during the Kin year, the preference will be for early August. This virtual format is also in keeping with our strategic plan which has the end result of: ***“The ability for all clubs to participate at all official meetings of members.”***

The 3 remaining components of the traditional National Convention can be met by having a National Celebration which could also take place in late August. Since there is no legal component of the celebration, there is no requirement to pay the costs for the National Board or District representatives to attend such a celebration, resulting in a major savings in dues. This format would allow for clubs to compete for the honour of hosting such an event, similar to the same concepts of a District Convention, whereby the Registration costs will be such that the event should break even, or result in a small profit /

loss for the host club. Since there is a national component to hosting such an event, the National budget could cover certain costs such as the hall rental and A/V equipment.

This summary on the Future of National Convention is intended to provide a potential overview of future possibilities and to generate some interest in exploring our options in relation to our AGM and year end celebration.

Conclusion

If there are any questions or comments on this information, please send them to: finance@kincanada.ca

Budget Dues

	2021-22 Actual	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-26 Budget
MEMBERSHIP					
ACTIVE & ACTIVE LIFE MEMBERS	5,026	4,475	4,224	4,058	3,836
DUES					
Dues	140.11	135.29	162.81	156.78	166.57
Building Repair/Upkeep Assessment	16.91	0.00	0.00	0.00	0.00
National Service Director Travel	1.00	0.00	0.00	0.00	0.00
D&O Insurance	7.98	11.01	13.28	14.50	16.09
Total Dues & Assessments	166.00	146.30	176.09	171.28	182.66
Budget					
REVENUE					
Dues and Assessments	802,494	623,674	691,639	642,393	647,113
Insurance	44,192	49,935	56,229	59,040	61,992
Interest	631	500	500	500	500
HREF Allocation	7,000	7,000	7,000	7,000	7,000
Kin Sales Revenue	35,052	10,000	10,000	10,000	10,000
Sponsorships	0	0	20,000	20,000	20,000
Wage Subsidy	26,916	0	0	0	0
TOTAL REVENUE	916,285	691,109	785,368	738,933	746,605
EXPENSES					
Amortization	8,459	7,000	7,000	7,000	7,000
Bad Debt	54,293	15,000	15,000	15,000	15,000
Board & Governance Expenses	10,207	16,025	15,354	16,025	16,025
Building / Office Expense	136,951	92,579	52,041	57,300	52,300
Club Materials	2,528	5,500	5,500	5,500	5,500
Committee Expenses	1,300	2,000	7,000	7,000	7,000
HQ Staffing Expenses	426,841	361,970	479,238	488,768	498,488
Liability/ D&O Insurance Expenses	44,192	49,935	56,229	59,040	61,992
Marketing & Website	529	6,000	6,000	6,000	6,000
National Convention	5,670	62,000	70,706	6,000	6,000
Office Administration & Supplies	48,919	36,100	34,300	34,300	34,300
Professional Fees	45,107	37,000	37,000	37,000	37,000
Education & Training	30,166	0	0	0	0
Kin Sales Cost of Goods Sold	24,199	0	0	0	0
COVID 19 dues Relief Program	48,190	0	0	0	0
TOTAL EXPENSES	887,551	691,109	785,368	738,933	746,605
NET INCOME	28,734	0	0	0	0
Opening Equity Balance	292,978	321,712	321,712	321,712	321,712
Adjustment to Net Income		0	0	0	0
Closing Equity Balance	321,712	321,712	321,712	321,712	321,712
COMBINED DUES, ASSESSMENTS & PROJECT INSURANCE					
Dues & Assessments	\$166.00	\$146.30	\$176.09	\$171.28	\$182.66
Project Insurance	\$24.45	\$33.70	\$37.21	\$40.62	\$45.06
TOTAL	\$190.45	\$180.00	\$213.30	\$211.90	\$227.72

Budget Project Ins

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
MEMBERSHIP					
ACTIVE & ACTIVE LIFE MEMBERS	5,026	4,475	4,224	4,058	3,836
Project Insurance Cost Per Member	\$24.45	\$33.70	\$37.21	\$40.62	\$45.06
Revenue					
Project Insurance Revenue	135,449	152,904	157,612	165,492	173,767
Total Revenue	135,449	152,904	157,612	165,492	173,767
Expenses					
Project Insurance Expense (comprehensive \$5M)	135,449	152,904	157,612	165,492	173,767
Total Expenses	135,449	152,904	157,612	165,492	173,767
Profit / (Deficit)	0	0	0	0	0
COMBINED DUES, ASSESSMENTS & PROJECT INSURANCE					
Dues & Assessments	\$166.00	\$146.30	\$176.09	\$171.28	\$182.66
Project Insurance	\$24.45	\$33.70	\$37.21	\$40.62	\$45.06
TOTAL	\$190.45	\$180.00	\$213.30	\$211.90	\$227.72

Budget Capital

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
EQUITY	321,712	321,712	321,712	321,712	321,712
CAPITAL EXPENDITURES					
Computers					
Software					
Furniture					
TOTAL CAPITAL EXPENDITURES	0	0	0	0	0

Insurance Projects

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
Insurance					
Comprehensive Liability \$5M	135,449	152,904	157,612	165,493	173,767
TOTAL	135,449	152,904	157,612	165,492	173,767

Non-Dues Revenue

NON-DUES REVENUE					
Interest	631	500	500	500	500
HREF Allocation	7,000	7,000	7,000	7,000	7,000
Kin Sales Net Revenue	35,052	10,000	10,000	10,000	10,000
Sponsorships	0	0	20,000	20,000	20,000
Wage Subsidy	26,916	0	0	0	0
TOTAL	69,599	17,500	37,500	37,500	37,500

Amortization

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
AMORTIZATION - FIXED ASSETS					
TOTAL	8,459	7,000	7,000	7,000	7,000
	2019-20	2020-21	2021-22		
Amortization	7,657	8,100	8,459		
Capital Assets					
Computer Software					
Cost	47,266	47,266	47,266		
Accumulated Amortization	16,501	20,612	20,612		
	30,765	26,654	26,654		
Computer Hardware (3 - 5 years)					
Cost	54,289	54,289	57,870		
Accumulated Amortization	31,868	34,764	43,223		
	22,421	19,525	14,647		
Furniture & Equipment (3 - 20 years)					
Cost	73,472	73,472	73,472		
Accumulated Amortization	70,704	71,797	71,797		
	2,768	1,675	1,675		
Net End of year	55,954	47,854	42,976		

Bad Debt

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
BAD DEBT FOR CLUB DUES					
TOTAL	54,293	15,000	15,000	15,000	15,000

Board & Governance

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
BOARD & GOVERNANCE					
National President Expenses	8,000	8,000	8,000	8,000	8,000
Board Visitations(FLC/Dist Conv)	0	3,000	3,000	3,000	3,000
Miscellaneous (pins etc.)	1,747	1,500	1,500	1,500	1,500
Board Training and Development	460	500	500	500	500
Convention Board Meeting (2 days)	0	3,025	2,354	3,025	3,025
TOTAL	10,207	16,025	15,354	16,025	16,025

Building Expenses

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
BUILDING/RENTAL EXPENSES					
TOTAL	136,951	92,579	52,041	57,300	52,300
Loan			17,241	25,000	20,000
Rent			25,000	25,000	25,000
Hydro/Union Gas shared costs			7,500	5,000	5,000
Contents / General Liability Insurance			1,500	1,500	1,500
Postage Meter			800	800	800

Club Materials

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
CLUB MATERIAL					
Translation of club / member material	1,154	4,000	4,000	4,000	4,000
Club Charter Materials		500	500	500	500
Club Mailings and communication	1,374	1,000	1,000	1,000	1,000
TOTAL	2,528	5,500	5,500	5,500	5,500

Committee Expenses

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
COMMITTEE EXPENSES					
National Day of Kindness Materials	0	2,000	2,000	2,000	2,000
Education Committee Expenses	978				
Membership Committee Expenses	322				
Club Support Expenses			5,000	5,000	5,000
TOTAL	1,300	2,000	7,000	7,000	7,000

HQ Staffing Costs

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
HQ STAFFING COSTS					
Salary Expense & Benefits	425,910	359,220	476,488	486,018	495,738
Professional Development		750	750	750	750
Travel	931	2,000	2,000	2,000	2,000
TOTAL	426,841	361,970	479,238	488,768	498,488

Insurance D&O

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
LIABILITY					
Director & Officer (D & O) Insurance	44,192	49,935	56,229	59,040	61,992
TOTAL	44,192	49,935	56,229	59,040	61,992

Marketing & Website

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
MARKETING & WEBSITE					
Corporate Marketing Initiatives	228	5,000	5,000	5,000	5,000
Website Development / Maintenance	301	1,000	1,000	1,000	1,000
TOTAL	529	6,000	6,000	6,000	6,000

Nat. Convention

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
NATIONAL CONVENTION	Virtual	Hamilton	Leduc	?	?
TOTAL	5,670	62,000	70,706	6,000	6,000
Convention Expenses	Virtual	Hamilton	Leduc	?	?
Online voting platform and AGM	1,331	1,500	1,500	6,000	6,000
On-site printing		400	400		
Annual Report Printing	669	700	700		
PrePaid Promotion Expense prior year conv.		10,000	10,000		
Management Fee given to host Committee		1,500	1,500		
Registration Expenses		2,500	2,500		
Facilities Costs		7,000	7,000		
A/V Requirements		13,000	16,000		
Gifts of appreciation - national		1,000	1,000		
Shipping National to Convention		500	500		
National Awards program	3,670	2,500	2,500		
President's Reception		750	750		
Sub-Total #1	5,670	41,350	44,350	6,000	6,000
Board & Governor Travel Expenses	Virtual	Hamilton	Leduc	?	?
Travel		1,460	11,000	0	0
Expense Claims (extra meals, taxis etc)		3,000	2,200	0	0
Accommodation		8,140	5,456	0	0
Registration		8,050	7,700	0	0
Sub-Total #2		20,650	26,356	0	0

Office Admin

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
OFFICE ADMINISTRATION					
General mail	7,907	5,800	5,800	5,800	5,800
Telephone	13,539	6,000	4,200	4,200	4,200
Office Expenses	5,486	6,000	6,000	6,000	6,000
Computer costs (software)	14,373	11,000	11,000	11,000	11,000
Printing	1,017	1,500	1,500	1,500	1,500
Bank Charges	6,597	5,800	5,800	5,800	5,800
TOTAL	48,919	36,100	34,300	34,300	34,300

Professional Fees

	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Budget	Budget	Budget	Budget
PROFESSIONAL FEES					
Legal Fees	19,571	25,000	25,000	25,000	25,000
Audit fee	15,936	12,000	12,000	12,000	12,000
Bookkeeping Services	9,600				
TOTAL	45,107	37,000	37,000	37,000	37,000



Happy District Convention District 3 Kin!

I hope you are all as excited for Convention in Lloydminster as I am! I am beyond excited to be back in District 3 with all of you and I hope to meet many new people this weekend. I wanted to take this opportunity to introduce myself as I am running for National Vice President of Kin Canada. Thank you to Governor Tammy for allowing me some time on your agenda and space in your district convention package.

I was born and raised in Yorkton, Saskatchewan where I learned about Kin at a very young age. Both of my parents were active Kin members that consistently involved me and my siblings in local projects, fundraisers, and fellowship events. I truly believe that I learned the most about what it truly means to be a member of Kin growing up watching the Yorkton Kinsmen and Kinette club members.

I officially joined Kin Canada in 2014, with the University of Regina Campus Kin Club in District 3. Since then, I have transferred clubs a few times and I am currently a member of the Charlottetown Kin Club in District 7. I have had the opportunity to serve at the club, district and national level of Kin Canada and I am currently a member of the National Board of Directors and serving as the National Secretary.

My theme for my National Vice President campaign is to *Elevate* Kin Canada. I believe that we have an amazing Association that is full of opportunities and if we continue to utilize our strategic plan, we can continue to not only make Kin Canada a better association, but also make our communities a better place. I firmly believe that if we continue to elevate our brand awareness, our inclusivity, our stakeholder relationships, and our community partnerships through our strategic plan of Innovate, Invest, Impact we can continue to serve for the next generations.

Should I be elected, I will lead the National Board of Directors consistently and passionately as an effective and focused governance leader. I will inspire our membership to reach for the stars and encourage leadership opportunities wherever possible. I will advocate for the members of this Association while we continue to further our strategic plan and develop the next one.

I believe that I have always had the passion and desire to serve Kin Canada and our membership, but now I also have the skill set required and the knowledge of how the board works to be an incredible, effective leader. I have gained the skills and knowledge by being an active member on the National Board of Directors sitting on multiple different committees, being flexible and stepping in wherever I am needed, and spending my time envisioning how our Associations future could and should look like if we continue to Innovate, Invest and Impact. Furthermore, I have spent years personally developing myself through my professional life as an Emergency Telecommunications Operator with the Royal Canadian Mounted Police.

If you have any questions for me or would like to know me further, I have attached my contact information below. I look forward to seeing many of you in Leduc in August where I would humbly ask you for your clubs vote in support of me to be your next National Vice President.

Sincerely yours in Kin,
Marley Hanishewsky
mhanishewsky@kincanada.ca



Kin Canada

Kinsmen • Kinettes • Kin

District 3

Hello District Three.

There are changes in the making within our Association that have been implemented by Nationals. This will impact how things will run in the coming years. The budget that we have provided for you to review will be impacted moving forward as we plan the incoming Kin year and its executive team.

There are new things to look forward to as well, as we all know that along with new ideas and visions, it always requires change. I know that many are not comfortable with some unfamiliar territory, and it is always hard to understand someone else's vision.

Below are some words of explanation from your incoming Treasurer Ron Hanishewsky:

With 2019-20, 2020-21, and 2021-22 being either partial or complete virtual years, there has been a surplus in revenues over expenses and only are we back to normal in the 2022-23 year. The current YTD financials are unavailable at this time. With no full recent year of expenses to reference, the budget is being presented as a worst-case scenario. Working to hold dues at a constant with no increase for the coming year. A further review for the future should be considered when financial actuals are able to be referenced. Any deficit for the coming year, July 1, 2023 – June 30, 2024, would come from the excessive surplus. In budget planning, we did not take into account the number of pending members that are outstanding that are potential revenue for the coming fiscal year.

We would encourage everyone to review and forward any questions or comments. We are open to any ideas of additional non-dues revenue through member club sponsorships and discussing opportunities.

YIK

Ron Hanishewsky

Kinsmen.ronhana@sasktel.net

306-621-9457

The proposed budget is attached to this document.

Explore the Past – Nourish the Present – Inspire the Future
2023-2024

DISTRICT 3 GENERAL ACCOUNT BUDGET		ROB	JORDAN	STEVE	CORINNE	MICHELLE	TAMMY	TAMMY	PAULA	PAULA
		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS
REVENUE										
Dues										
Membership Dues										
	(per member)		\$6.00	\$ 68.00	\$ 68.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
	(membership base)		1047	964	930	894	898			859
	(per university club member)		\$5.00							
	(university club membership base)		\$10.00		\$6.00					
Total Dues		\$55,130	\$65,295	\$ 57,060	\$ 54,318	\$ 52,660	\$ 52,980	\$ -	\$ 51,000.00	
	decrease in membership year over year			8%	4%	4%	1%			4%
Non Dues Revenue										
DLS Grant from National		\$2,750	\$2,750			\$ 2,750	\$ 2,750			
Simonsen Foundation Grant		\$6,726	\$4,700	\$ 1,058	\$3,955	\$ 7,546	\$ 10,000		\$ 10,000.00	
Saskon Advertising Revenue		\$-	\$-		\$-	\$-	\$-			
District Convention Return		\$1,237	\$860	\$ 2,130	19/20 virtual	20/21 virtual	\$ 500		\$ 500.00	
FLC Convention Return		\$1,001	\$5,007	\$ 2,164	\$-	\$ 500	\$ 500		\$ 500.00	
Interest		\$364	\$1,037	\$ 563	\$ 95	\$ 145	\$ 100		\$ 100.00	
Kin College Registration		\$390	\$800	\$ 250	\$-	\$-	\$-			
Misc. Income		\$-	\$-	\$ 670	\$-	\$ 729	\$-			
Total Non Dues		\$12,408	\$15,154	\$6,835	\$4,950	\$11,670	\$13,850	\$-	\$ 11,100.00	
TOTAL REVENUE		\$67,538	\$80,449	\$63,895	\$59,268	\$64,330	\$66,830	\$-	\$ 62,100.00	

		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024
EXPENSES										
District Council Meetings										
	Pre-Term			\$ 5,776	\$ 4,209	\$ 4,939	\$ 6,000		\$ 7,995.00	
	Mid-Term			\$ 6,930	\$ 430	\$ 4,510	\$ 6,500		\$ 7,000.00	
Total District Council Meetings		\$17,464	\$16,133	\$ 12,726	\$ 4,639	\$ 9,449	\$ 12,500	\$-	\$ 14,180.00	
District Meetings										
	District Convention					\$ 5,988	\$ 8,500		\$ 9,640.00	
	District Operational Leadership Plan					\$ 4,059	\$ 6,000		\$ 5,000.00	
	Fall Leadership Conference			\$ 10,839		\$ 7,981	\$ 8,500		\$ 9,040.00	
Total District Meetings		\$17,600	\$14,967	\$10,839	\$222	\$17,948	\$23,000	\$-	\$ 23,080.00	
National Convention										
	National Convention - Governor Elect						\$-		\$ 500.00	
	National Convention - Gov Spouse						\$ 500		\$ 500.00	
Total National Convention			\$1,000				\$500		\$ 1,000.00	
Executive Expenses										
	District Clothing			\$ 1,320	\$ 1,802	\$ 965	\$ 1,500		\$ 1,500.00	
	District Name Badges			\$ 288	\$ 177	\$ 299	\$ 200		\$ 200.00	
Total Executive Expenses		\$3,083	\$1,153	\$ 1,528	\$ 1,179	\$ 1,174	\$ 1,700	\$-	\$ 1,700.00	
Honorariums										
	Governor's Honorarium			\$ 1,000		\$ 1,000	\$ 1,000		\$ 1,000.00	
	Vice Governor's Honorarium			\$ 500		\$ 500	\$ 500		\$ 500.00	
Total Honorariums		\$4,000	\$1,500	\$ 1,500	\$ 3,800	\$ 1,500	\$ 1,500	\$-	\$ 1,500.00	
Operations										
	Printing and copying						\$ 400		\$ 300.00	
	Postage					\$ 136	\$ 200		\$ 200.00	
Total Operations		\$842	\$845	\$ 359	\$-	\$ 136	\$ 600	\$-	\$ 500.00	
Recruitment / Retention / Education										
	Member Retention						\$ 2,000		\$ 1,600.00	
	Kin College??					\$ 5,042			\$ 7,000.00	
	Member Education					\$ 7,546	\$ 8,000		\$ 7,000.00	
Total Education/Recruitment/Retention		\$7,081	\$5,388	\$ 7,944	\$-	\$ 12,588	\$ 10,000	\$-	\$ 10,000.00	
Travel Expense										
	Governor Travel					\$ 4,397	\$ 6,000		\$ 6,000.00	
	DG Travel					\$ 1,425	\$ 4,000		\$ 4,000.00	
	Executive Travel					\$ 211	\$ 2,250		\$ 2,250.00	
Total Travel		\$14,166	\$12,473	\$ 5,743	\$1,946	\$ 6,033	\$ 12,250	\$-	\$ 12,250.00	
Host Pres/Dir/Gov at TM				\$ 200		\$-	\$ 500			
Membership Promotions (Club Support)						\$-	\$ 250		\$ 250.00	
Audit		\$5,544	\$3,895	\$ 8,895	\$ 8,770	\$ 3,895	\$ 4,000		\$ 4,000.00	
Bank Charges						\$ 42	\$ 200		\$ 200.00	
Charter Subsidies & Campaigns						\$-	\$ 1,000			
CF Convention Expenses						\$-	\$-			
CF Promotion - Donations			\$1,239	\$ 543		\$ 131	\$ 500		\$ 500.00	
National President's Tour						\$-	\$-		\$ 1,000.00	
Saskon						\$-	\$-			
Telephone/Video conferencing					\$222	\$ 222	\$ 245		\$ 250.00	
Trophies / Awards / District Recognition		\$1,930	\$1,691		\$1,493	\$ 1,487	\$ 1,500		\$ 1,500.00	
Website Costs					\$243	\$-	\$-		\$ 500.00	
Misc. Bad Debt Amortization		\$2,135	\$1,463	\$173	\$349	\$ 138	\$-			
Total Other Expenses		\$ 9,609	\$ 8,278	\$ 4,894	\$ 4,877	\$ 5,905	\$ 8,195	\$-	\$ 8,200.00	
TOTAL EXPENSES		\$73,845	\$61,789	\$46,445	\$17,054	\$54,632	\$78,245	\$-	\$ 72,410.00	
SURPLUS (DEFICIT) FOR THE YEAR		\$ 6,307	\$ 18,760	\$ 18,390	\$41,506	\$ 9,698	\$ 3,415	\$-	\$ 10,310.00	
Dues Relief					\$8,820	\$ 13,990				
NET SURPLUS (DEFICIT) FOR THE YEAR					\$32,686	-\$3,292				
SURPLUS BALANCE BEGINNING OF YEAR		\$65,938.00	\$59,621.00	\$78,381.00	\$96,771.00	\$126,457.00	\$126,165.00	\$126,165.00	\$126,165.00	
SURPLUS BALANCE ENDING OF YEAR		\$59,621.00	\$78,381.00	\$96,771.00	\$129,457.00	\$126,165.00	\$126,165.00	\$126,165.00	\$115,855.00	

Pre-Term & Mid-Term Expenses

Number of Attendees			20	
Meals		Cost /pp		
	Friday	Supper	18.5	\$ 370.00
	Saturday	Breakfast	8.5	\$ 170.00
	Saturday	Lunch	10.5	\$ 210.00
	Saturday	Supper	18.5	\$ 370.00
	Sunday	Breakfast	8.5	\$ 170.00
Total Meals				<u>\$ 1,290.00</u>
			Number of Rooms	
Hotels	Friday	150	10	\$ 1,500.00
	Saturday	150	10	\$ 1,500.00
				<u>\$ 3,000.00</u>
Meeting Rooms				
Incidentals				
Travel				<u>\$ 2,800.00</u>
				<u>\$ 7,090.00</u>

Travel based on 20 members, 350 km round trip x \$0.40 per km

FLC & District Convention Expenses

Number of Attendees			20	
Registration		\$ 135.00		<u>\$ 2,700.00</u>
Meals		Cost /pp		
Kiss n' Cry	Friday	Supper	\$ 18.50	\$ 370.00
	Sunday	Breakfast	\$ 8.50	\$ 170.00
Total Meals				<u>\$ 540.00</u>
			Number of Rooms	
Hotels	Friday	\$ 150.00	10	\$ 1,500.00
	Saturday	\$ 150.00	10	\$ 1,500.00
				<u>\$ 3,000.00</u>
Meeting Rooms				
Incidentals				
Travel				<u>\$ 2,800.00</u>
				<u>\$ 9,040.00</u>

Travel based on 20 members, 350 km round trip x \$0.40 per km



Kin Canada

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District 3

There are some proposed changes to the By Laws for you to review, in preparation to District Convention. Resolutions have been brought forward by the Swift Current Kinettes Club.

Zone Conferences item #3

Section 5: Nomination of Candidates

This topic came out this year from our Deputy Governors, there are no guidelines as to whether or not a person can be nominated for the position of DG if they are not in attendance. Since this came up more than one time, it was something that we thought should be taken care of.

We have reviewed the House Rules and have suggested housekeeping items to bring forward.

Management Committee item #5

- To create a commonality for both the District House Rules and the Foundation, we are using their description of positions on the management committee.

The Kinsmen Foundation Inc. election of Vice-Chair item #12

- Due to the elimination of proxy voting, we are replacing the wording for voting on this position. The continuity for both entities is important to the board and its members.

See you in Lloydminster!

YIK
Paula Sundquist
Vice Governor
District 3

Please find attached:

Appendix A – District By-Laws 2023-2024

Appendix B – District House Rules

Appendix C - Letter of Intent

Explore the Past – Nourish the Present – Inspire the Future
2023-2024

Hello District Three,

It has come to my attention that I have some documentation missing when I sent out my resolutions and proposed changes to the bylaws/house rules.

This was my mistake and I apologize for any confusion that this might have caused.

If there are any questions or concerns, please reach out and I will do my best to help you out.

Please see the attached missing documents.

YIK,

Paula Sundquist

D3 Vice Governor

2022/23

Resolution 1

Resolution for the amendment to District 3 By-Laws 2023-2024

Article 12, Section 3, Sub Section 5.

Whereas: Candidates for Zone Deputy Governor are sometimes unable to attend Zone conference.

And whereas: Said candidate may wish to become Deputy Governor for their zone.

And whereas: In the absence of an elected candidate at Zone Conference, there should be a Deputy Governor appointed.

Therefore, be it resolved that the District 3 By-Laws Article 12, Section 3, Subsection 5 be amended to read,

Section 5: Nomination of Candidates

1. Candidates for the office of Deputy Governor may be nominated and seconded by a Kinsmen Club, Kinette Club, Kin Club, or Kin Campus Club in good standing.
2. The candidate, if not in attendance, can be nominated from a member of good standing off the floor at Zone Conference.
3. The nominating party must show proof of a letter of intent from said candidate for the nominated position.
4. If no Deputy Governor has been nominated by the end of the Zone Conference, one may be appointed by the incoming Governor

Intent: To allow candidates for the position of Deputy Governors that are unable to attend Zone conference the ability to show their intent.

It is also intended that the candidate must sign a letter of intent so as to prevent nominations of unknowing candidates.

Explore the Past – Nourish the Present – Inspire the Future
2023-2024



Kin Canada

Kinsmen • Kinettes • Kin

District 3

District

By-laws

2023 - 2024

DISTRICT 3 – By-laws & Regulations

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DISTRICT 3 – By-laws & Regulations

Article 1 - Physical Location and Name

The physical boundaries of the District will be the Province of Saskatchewan and the District is known as District #3 of Kin Canada. The short name shall be District 3.

Article 2 – Defining and Interpreting the By-laws

Section 1 – Definitions

In these By-laws, the following words and phrases have these meanings:

Accredited Delegate means an individual identified as an Accredited Delegate by his/her Club, and properly submitted and approved as the primary voting representative of that Club for a District meeting.

Active Member of a Club or **Active Member** means a Person who is an active member in Good Standing of a Club and has the rights and duties associated therewith.

Saskatchewan (Corporate) Registry is the Saskatchewan provincial authority that grants official recognition as a Society under the Societies Act.

Alternate Accredited Delegate means an alternate individual (Alternate 1, Alternate 2, or Alternate 3) to replace the primary Accredited Delegate if they are unable to attend a District meeting.

Association means Kin Canada, a federal, non-share capital corporation, through which it's directors, members, employees, volunteers and agents may associate and collectively work together in the fulfillment of the purposes.

Ballot Vote means a secret vote of the Accredited Delegates and Alternate Accredited Delegates present, with voting rights applying on the same basis as for a poll vote.

By-laws means the By-laws of the District hereinafter set down.

CRA means Canada Revenue Agency (or its successors).

Club means any Kinsmen, Kinette, Kin Club, or Kin Campus Club of District 3.

Committee Chairperson means a director or member appointed by the District Executive to chair a District Committee.

Deputy Governor is the Zone representative on the District Board of Directors

Director means any person elected or appointed to the District Executive to perform a specific function, for example, District Club Support Director or District Service Director.

District Board of Directors shall be comprised of all District Officers, all members of the District Executive Committee, and all Deputy Governors of the Zones located in the District.

District Conference is the annual spring meeting of the membership of the District, presided over by the District Governor of the day.

District Executive Committee is the body of executive officials charged with the responsibility of discharging the day-to-day business of the District. Composition of the District Executive Committee shall consist of the positions as identified in Article 7 of these By-laws.

District 3 means the part of the association comprising the Province of Saskatchewan.

Fall Leadership Conference is the annual fall meeting of the membership of the District, presided over by the Governor of the day.

Kinsmen TeleMiracle Foundation Chairperson means the director who shall act as the Chief Executive Officer of the TeleMiracle Foundation.

Kinsmen TeleMiracle Foundation Vice Chairperson means the Foundation Director elected at District convention and who shall perform the duties of the Foundation Chair in their absence or incapacity and shall assume the chair in the following year.

General Operating Bylaws (G.O.B) means General Operating By-Law No. 2 and any other subsequent By-Laws of the Association, in place from time to time.

Governing Documents means the Articles of Continuance, General Operating By-Law, all other by-laws, and Policies and Procedures of the Association, as adopted or amended by the Association from time to time, to which all members, directors, and officers are required to subscribe and adhere.

House Rules means the house rules adopted by a Club, Zone, District, or Auxiliary Club of the association to govern any internal matter or policy of such Club, Zone, District or Auxiliary Club in accordance with the requirements of the governing documents.

"In Good Standing" means material compliance with the duties and requirements of a particular position in accordance with the requirements of the governing documents in place from time to time as verified by the national membership records maintained at National Headquarters.

Governor is the Chief Executive Officer of District 3.

Kin Year means a year commencing at 12:01 a.m. on July 1st and ending at 12:00 midnight on the June 30th following.

Member means a Club of the association, inclusive of all rights, responsibility, and applicable powers to vote associated therewith, unless otherwise indicated in the General Operating By-Law Governing Documents.

Members or Membership means the collective club membership of the Association.

Member in Good Standing means a Club in District 3 who is held to be in good standing within the District and within the Association.

Motion means any business put before a meeting, by way of making a motion, that has been duly moved and seconded.

Not in Good Standing means material non-compliance with the duties and requirements of a particular position in accordance with the requirements of the General Operating By-Law and the other governing documents in place from time to time as determined by policy, with the resulting loss of rights associated therewith.

Officer means any officer of the District as listed hereinafter or as may be appointed from time to time by the District Executive Committee.

Official Membership means the total number of Active Members, registered by a Club on the national membership roster as of the membership date to be utilized for the purposes of voting at a meeting of the District.

Ordinary Resolution means a resolution passed by a majority of the votes cast on that resolution.

Person means an individual person, but does not include corporations, partnerships, trusts or unincorporated organizations.

Poll Vote means a recorded vote of the Registered Accredited Delegates (or applicable Registered Alternate Accredited Delegates)

Quorum shall consist of a majority of the Accredited Delegates (or Alternate Accredited Delegates, as applicable), duly registered with the Credentials committee and present at the meeting, as set out in GOB Section 4.7.

Resolution means a motion proposed at a meeting, such as a Zone Conference or District Convention.

Rules of Order means the Kin rules of order of the association set out in Chapter 1 of the National Policies, as amended from time to time.

“Show of Hands” Vote means a vote conducted at a District meeting, typically through the use of flash cards, which uses the simplified approach of one vote per flash card, the results of which are binding on the meeting. A show of hands in the standard method of member voting to be used in Association meetings, except in a case of either a secret ballot (such as an election), or when a poll vote is called (for which Club voting strength equal to its membership comes into play). The show of hands method is not the same as a “straw vote” which commonly has the meaning of a non-binding, informal indication of the opinion of delegates, generally for information purposes.

Simple Majority means fifty percent (50%) plus one (1) of the votes cast.

Special Resolution means a resolution passed by a majority of not less than two thirds (2/3rds) of the votes cast on that resolution.

Spring Zone Conference shall be the annual spring conference held by each Zone in District 3.

TeleMiracle Committee Chairperson means the director who shall act as the Chief Executive Officer of TeleMiracle

Section 2 - Interpretations of District Regulations

The following rules of interpretation must be applied in interpreting these By-laws:

- **General Operating By-law No. 2** – these By-laws are intended to be read and followed in conjunction with General Operating By-law No. 2 (G.O.B.) of the Association. In the event of any conflict with the G.O.B. or other national Governing Documents, the terms and conditions expressed in the G.O.B. shall take precedence, then the other national Governing Documents, and then these By-laws.
- **Other Definitions and Interpretations** – any other Definitions and Interpretations not specifically described in Article 2, Section 1 of these By-laws, shall be deemed to be in accordance with the G.O.B. No. 2, Section 1.01.
- **Headings** – are for convenience only and do not affect the interpretation of these By-laws.

Article 3 – Membership

Section 1 – Members

All members (Clubs) in District 3 and in good standing with Kin Canada are deemed to be members of the District.

Section 2 – Fees and Assessments

Fees and assessments shall be levied by the District Executive as required in accordance with Article 13 section 7 of these By-laws.

Section 3 – Rights and Privileges

A Member (Club) in good standing is entitled to:

1. receive notice of Zone Conferences, Fall Leadership Conferences and District Conferences,
2. attend any Zone Conference, Fall Leadership Conference or District Conference,
3. speak at any Zone Conference, Fall Leadership Conference or District Conference,
4. vote on any Resolution at Fall Leadership Conference or District Conference and at any Zone Conference in the Zone of which they are a member.
5. exercise all other rights and privileges given to members in these By-laws.
6. no Person, who is a member in Good Standing of a Club in District 3, in their individual capacity, shall be liable for a debt or liability of the District.

Section 4 – Resignation of Membership

Please refer to Kin Canada National Policies and Procedures, Section 2.04 through 2.07.

Section 5 - Suspension of Membership

Please refer to Kin Canada National Policies and Procedures, Section 2.04 through 2.07.

Article 4 - Amendment to By-laws

Section 1 – Amendments

1. District By-laws may be amended by a simple majority of the votes cast at a District Convention and will follow the voting procedure as set out in Section 3 of the National Policy and Procedures.
2. Any proposed amendments to these By-laws must be circulated to all clubs 30 days prior to the District Convention in order to be eligible for consideration.
3. Any proposed amendments to these By-laws that are presented and carried at a Spring Zone Conference shall be deemed submitted to the District Executive in accordance with Article 4, Section 1(4) of these By-laws, but in any event, the Deputy Governors of the Zone shall ensure that the proposed amendments are submitted to the District Executive in good form.
4. Any Motion to be considered and circulated must be in the hands of the District Executive forty-five (45) days prior to the District Convention.
5. Any amendments to the District 3 By-laws shall be considered to be effective at the close of business of the District Convention unless otherwise stated.

Section 2 – Circulation of By-laws

Each year the District Executive Committee shall make available to the membership no later than 30 days following the close of convention via access to the District 3 Kin website.

Article 5 - Objects of District 3

The objects of District 3 shall be:

1. To administer the affairs of District 3.
2. To seek within the District and through the Clubs of the District, the attainment of the objects of the association as set forth in the current Kin Canada General Operating By-Law.
3. To increase the fellowship and co-operative efforts of the Clubs.
4. To cooperate with the association in building new Clubs and in educating and strengthening the Clubs within the District.
5. To promote participation of the Clubs in the District in the programs and policies of the District and of the Association.
6. To transact all business and carry on all correspondence between the Association and the Kin within the territorial limits of this District.

Article 6 - Zone Boundaries

Included in this District will be 9 Zones and the clubs that will be included in each zone can be found in Appendix A.

Each club may make an application to the District Board of Directors to be reclassified in a different Zone if they feel it would be beneficial. Each affected Zone will then be contacted and, if approved at each respective spring zone meeting by a simple majority of the delegates in attendance, the boundaries may be changed effective July 01 of the following Kin year. Should any dispute arise over the establishment of new boundaries, the District Board of Directors shall act as an arbitrator and in the best interests of those clubs involved make a decision on the boundaries to be effective July 01 of the following year.

Any newly chartered Clubs shall belong to the Zone best geographically suited to that Club.

Article 7 - District Officers and Structure

Section 1 – District Board of Directors

For **DUTIES OF OFFICERS** see sections 7.01(d)(v), (vii) and (viii) in the National Policies and Procedures.

The Officers of the District will be as follows:

- One District Governor to be filled by current Vice-Governor or elected if there is no current VG;
- One District Vice-Governor to be elected;
- One Past District Governor from the immediate past year;
- One Secretary appointed by the current Governor;
- One Treasurer appointed by the current Governor;
- One Service Director appointed by the current Governor;
- One Communication Director appointed by the Governor;
- One Risk Manager appointed by the current Governor;
- One Club Support Director as elected by the membership (two-year term);

- Kinsmen TeleMiracle Foundation Chairperson
- TeleMiracle Committee Chairperson of the year; and
- Up to two other Directors as the current Governor deems necessary and approved by the general membership; and
- One Deputy Governor from each zone.

No member shall serve in a non-elected position for more than two consecutive years.

Section 2 - District Executive Committee

The District Executive Committee shall be as follows:

- District Governor
- District Vice Governor
- Past District Governor from the immediate past year;
- Kinsmen TeleMiracle Foundation Chairperson
- TeleMiracle Committee Chairperson
- and any elected or appointed District directors

The management and control of the District, not otherwise provided for in these by-laws, shall be vested in the District Board of Directors subject to the direction of the National Board of Directors.

Article 8 – Election or Appointments of the District Board of Directors

Section 1 – Qualifications

The general qualifications of members of both the District Executive Committee and the District Board of Directors are as follows:

1. The Person must be nineteen (19) years of age or older and have power under law to contract;
2. The Person must be in full agreement with the Governing Documents;
3. The Person must not have bankruptcy status at the time of his/her election or at any time during their term;
4. The Person must not have been found by a court in Canada or elsewhere to be mentally incompetent at the time of their election, or at any time during their term;
5. The Person must not be in contravention of the conflict-of-interest provisions established in the National Policies and Procedures of the Association;
6. The Person must not be in contravention of the confidentiality provisions established in the National Policies and Procedures of the Association;
7. The Person must not be in contravention of any Code of Conduct established in the Policies and Procedures of the Association;
8. The Person must be an Active Member of a Club in Good Standing in District 3. Should any District Officer move outside of the District during the term of their office, the procedures for vacancies in office shall be followed as noted in Article 9 of these By-laws;
9. Candidates for the office of District 3 Vice Governor shall have served a minimum of one year on the District Board of Directors, prior to allowing their name to stand for election to the office.

Section 2 – Nomination of Candidates

1. Candidates for the office of District Vice Governor and Club Support Director must be nominated and seconded by a Kinsmen Club, Kinette Club, Kin Club, or Kin Campus Club in good standing.
2. The candidate must be present at District convention to accept the nomination.
3. The District Vice Governor, in the year subsequent to their election as Vice Governor, shall automatically fill the office of District Governor.

Section 3 – Election of Candidates

1. The election and/or appointment of the District Board of Directors members shall take place at District convention.
2. Any election for the office of District Vice Governor and Club Support Director, held in accordance with the foregoing provisions shall be held at District Convention.

Section 4 – Filling of Vacancies

see section 7.01(d)(ix)(i) of the National Policies and Procedures.

1. If there is no candidate for the position of District Governor at the time of District Convention, or if a vacancy occurs during the term of office of the Governor, then the board of directors of a District shall fill such vacancy by appointment for the remainder of the term. When the District Board of Directors are unable to fill such a vacancy, the appointment shall be made by the National Board of Directors.

2. If the Vice Governor is unable to complete their term for any reason, the Governor in consultation with the current District Board of Directors would accept nominations from Clubs within District 3 that are in good standing for a new candidate. From this list of nominees, the District Board of Directors would select the replacement Vice Governor.
3. If a member of the District Board of Directors is unable to complete their term for any reason, the District Governor may appoint a replacement in consultation with the remaining District Board of Directors.
4. If a Deputy Governor is unable to complete their term for any reason, the District Governor may appoint a replacement in consultation with the remaining District Board of Directors and a majority of the Club Presidents from the applicable Zone.

Article 9 - Duties of the District Officers

Section 1 – District Governor

1. Shall preside at District Convention, Fall Leadership Conference and at all meetings of the District Board of Directors.
2. Shall be Chief Executive Officer, exercising general supervision over the work and activities of the District.
3. Shall make a report of the activities of the District at District Convention.
4. Shall be ex-officio members of any special committees that may be appointed.
5. Shall be responsible for the arrangement of District Convention in conjunction with the convention Host / Hostess and a meeting of the members attending the Fall Leadership Conference.
6. Shall act as a source of information to all Deputy Governors.

Section 2 – Secretary

1. Shall be the recorder of the minutes of all District meetings.
2. Shall record and maintain accurate minutes of the proceedings of the Fall Leadership Conference and District Convention. Such minutes to be distributed to all Club Presidents and District Board of Directors members no later than thirty (30) days after each aforementioned meeting. The minutes of the Fall Leadership Conference will be ratified at the next District Convention and minutes of the District Convention will be ratified at the Fall Leadership Conference immediately following District Convention.
3. Shall be responsible for all correspondence under the direction of the District Governor.
4. The records of the Secretary shall at all times be open to inspection of the District Board of Directors and the members of the District.
5. Shall coordinate the activities of all District Executive, District Council, Fall Leadership Conference and District Convention.

Section 3 – Treasurer

1. The Treasurer shall collect all monies payable to the District and shall disburse the same as ordered by the District Executive.
2. Shall notify all Clubs in arrears in respect of dues and the Club(s) will be declared not in good standing when said dues are in arrears thirty (30) days or more.
3. Shall maintain the financial books of the District, showing therein an up-to-date accounting of receipts and disbursements.
4. The Treasurer's records and books of account shall be available at all times upon request of a member of the District 3 Board of Directors and members of the executives of District 3 Clubs.
5. The District Treasurer will use QuickBooks as the professional accounting software and will ensure the successful and timely transition of the file to the following team.

Section 4 – Communications Director

1. Shall be responsible for the publication and distribution of the District newspaper/bulletin at the request of the District Governor.
2. Shall be responsible for the administration of the official District 3 Facebook accounts as well as any other form of social media.
3. Maintain and update the District 3 website.
4. Any other duties as required by the Governor to promote communication throughout the District.

Section 5 – Service Director

1. Service Director shall coordinate all District Service-related projects in District 3.
2. Shall be the Kin liaison with regards to Cystic Fibrosis activities of District 3.
3. Shall foster and promote all District and National Service partnerships.
4. Any other assignments as required or requested by the District Governor

Section 6 – Club Support Director

1. Shall act as a liaison to the Membership directors at the Club level, and the National Club Support Committee.
2. Shall participate as required, in conference calls with the National Club Support Committee.
3. Shall report on current membership statistics and any Kinsmen, Kinette or Kin Club charters.
4. Shall identify struggling Clubs and initiate support and work with them to provide membership plans for retention and growth.
5. This position is a two-year term and is elected by the membership at District Convention.
6. Any other assignments as required or requested by the District Governor.

Section 7 – Risk Manager

1. Participate in training sessions / conference calls provided by the National Risk Management Committee to become familiar with the issues regarding Risk Management and to establish how Risk Management information should be collected and disbursed.
2. Act as an information and education resource to all Clubs and individuals within the District with respect to matters pertaining to Risk Management.
3. Provide support to Club Risk Managers as needed.
4. Liaise with the National Risk Management Co-Ordinator at National Headquarters.
5. Work with the Deputy Governors to ensure that all required Club documentation and submissions to each level of the Association are filed correctly and on time (i.e., dues, membership reporting status forms, insurance, declarations, CRC, consent forms and questionnaires etc.).
6. Ensure that each Club is in good standing with respect to provincial or territorial corporate status.
7. Provide education to fellow District Executive members on Risk Management.
8. Any other assignments as required or requested by the District Governor.

Section 8 – Awards Director

1. Promote participation by clubs in various Club, Zone, District and National awards programs.
2. Organize, promote, and compile the District awards.
3. Any other assignments as required or requested by the District Governor.

Section 9 – Education Director

1. To promote and/or facilitate personal development opportunities among members of clubs.
2. Point of contact for Kin Headquarters education and training staff.
3. Promote the use of Kin Education and training material that is available.
4. Any other assignments as required or requested by the District Governor.

Section 10 – Deputy Governor

1. Provides support and guidance to ensure the clubs within the zone are successful.
2. Acts as a recourse and support for all clubs through club visitations, club installations, regular communication, coaching, mentoring, and motivating.
3. Organize and chair Zone meetings.
4. Any other assignments as required or requested by the District Governor.

Section 11 – Past District Governor

1. Shall be member of the District Executive.
2. Shall act as a mentor to the District Governor and the District Executive
3. Any other assignments as required or requested by the District Governor.

Section 12 – District Vice Governor

1. Shall spend the year shadowing and learning the function of the District Governor.
2. Develop goals and plans to achieve them.
3. Evaluate your appointed team members to confirm they have the skills and experience to do the job expected of them.
4. The Vice Governor shall present a budget to be voted on at District Convention prior to their term of office as District Governor.
5. Work with the current District team to ensure smooth transition of programs and provide continuity from year to year.

Article 10 - Accountability of District Officers

Any District Officer not meeting the duties outlined in the By-laws, and not being able to provide reasonable justification for their inaction to the current District Governor, along with a plan to better serve the membership, will lose the privileges given to them through the District including having any expenses paid for by District, associated with attending any and all District Executive meetings, conferences and conventions. The District Governor has the right to ask the District Officer to step down from their position if they are unable to present and implement a mutually agreed upon plan.

Article 11 – Remuneration

As per the G.O.B. No. 2, Section V (5.10), and National Policies and Procedures, Section 7.01 (d) (x), no Director, Officer or Member shall directly or indirectly receive any profit from their position as such, nor shall they receive any direct or indirect remuneration from the District, except that they may be reimbursed for reasonable expenses incurred by them in the performance of their duties as described in Article 7 of these Bylaws.

Article 12 - Meeting of the members

1) District Convention

In accordance with Chapter 7.01(d)(xi) of the National Policies and Procedures, a District Convention shall be held annually, no later than June 27th of each year.

For Administration of the District Convention – see Chapter 3 of the National Policies and Procedures.

Section 1: Responsibility and Purpose

District Convention shall be the responsibility of and conducted by the District Executive. Being the annual general meeting of District 3, the delegation may propose, discuss and adopt resolutions recommending legislation to the Association subject to the provisions of the By-laws in that respect. It shall also consider and act upon matters submitted to it by the Association.

Section 2: Time, Location and Notice

1. The District Secretary shall mail, or e-mail, to the President of each club in the District and to a National Director an official call to the District Convention at least sixty (60) days prior to convention.
2. District Convention will be hosted on a rotating basis through the zones and the clubs within the zone will decide on location and host club duties. See District 3 House Rules for schedule. The host club can be a Kinsmen, Kinette or Kin Club in good standing.
 - 60 days prior to District Convention, the District Secretary or designate shall communicate with the membership of the **ASSIGNED ZONE** for the site of District Convention for the following year.
 - In the event no club has stated their intent to host the next District Convention by the start of the meeting in the year prior, the Governor or designate may invite the clubs in the next assigned zone in rotation to hold the next District Convention at a location at or near his/her club's locale, provided the consent of the club executive has been obtained.

Section 3: Registration of Host Club

The host club shall pay registration fees for full-time attendance at the expense of the host club. All members of the host club shall be entitled to attend the Convention in whole or in part by paying for meal costs only for the convention on as such other amount may be otherwise agreed upon between the host club and the District Executive Committee.

Section 4: Voting/Rights of Delegates

Each District 3 Club in good standing will be entitled to vote as per the current Kin Canada General Operating By-Laws and National Policies and Procedures. Refer to Article 12 in these Bylaws for further information pertaining to voting.

Section 5: Profits

The first \$1,000.00 profit or loss will be paid to (borne by) the host club and any additional profit (losses) up to \$1000 will be split 50/50 between the host club and the District. The remaining profit goes to the host club.

Section 6: Invitations for Resolutions

Sixty (60) days prior to the date of the District Convention, the District Secretary shall write to the President of each club inviting resolutions to be considered at the District Convention. Any such resolution shall be submitted to the District Secretary forty-five (45) days prior to the District Convention. Notwithstanding this limitation any resolution duly passed at a Zone Conference shall be deemed to fall within the meaning of this article, and thirty (30) days prior to the date of the convention, the District Secretary shall forward to the President of each club a copy of each resolution to be included in the agenda of the convention.

Section 7: Communication regarding conventions

The District Executive Committee shall be advised of all District Convention plans and arrangements; programs and a draft budget shall be subject to the approval of the District Executive Committee and they shall provide guidance and direction as needed.

Section 8: Meeting minutes

Within thirty (30) days after any meeting of the District, the District Secretary shall make a report of the proceedings of the meeting, comprising a complete synopsis of all action taken. Such minutes to be distributed to all Club Presidents and District Board of Directors members no later than thirty (30) days after District Convention.

2) Fall Leadership Conference

Fall Leadership Conference shall be held annually between September 15th and November 30th

For Administration of the Convention, see Chapter 3 of the National Policies and Procedures.

Section 1: Responsibility and Purpose

Fall Leadership Conference (FLC) shall be the responsibility of and conducted by the District Executive. The purpose of the Fall Leadership Conference shall be primarily for the general education needs and/or desires of the membership and secondly, where absolutely deemed necessary, for the administrative and general business of the District as it applies to Kinsmen, Kinettes and Kin

Section 2: Time, Location and Notice

1. The District Secretary shall mail, or e-mail, to the President of each club in the District and to a National Director an official call to the Fall Leadership Conference at least sixty (60) days prior to the conference.

2. Fall Leadership conferences will be hosted on a rotating basis through the zones and the clubs within the zone will decide on location and host club duties. See District 3 House Rules for schedule. The host club can be a Kinsmen, Kinette or Kin Club in good standing.

(a) 60 days prior to Fall Leadership Conference the District Secretary or designate shall communicate with the membership of the **ASSIGNED ZONE** for the site of Fall Leadership Conference for the following year.

(b) In the event no club has stated their intent to host the next Fall Leadership Conference by the start of the meeting in the year prior, the Governor or designate may invite the clubs in the next assigned zone in rotation to hold the next Fall Leadership Conference at a location at or near his/her club's locale, provided the consent of the club executive has been obtained.

Section 3: Voting/Rights of Delegates

Each District 3 Club in good standing will be entitled to vote as per the current Kin Canada General Operating By-Laws and National Policies and Procedures. Refer to Article 12 in these By-laws for further information pertaining to voting.

Section 4: Profits

The first \$1,000.00 profit or loss will be paid to (borne by) the host club and any additional profit (losses) up to \$1000 will be split 50/50 between the host club and the District. The remaining profit goes to the host club.

Section 5: Communication regarding conventions

The District Executive Committee shall be advised of all FLC plans and arrangements; programs and a draft budget shall be subject to the approval of the District Executive Committee and they shall provide guidance and direction as needed.

Section 6: Meeting minutes

Within thirty (30) days after any meeting of the District, the District Secretary shall make a report of the proceedings of the meeting, comprising a complete synopsis of all action taken. Such minutes to be distributed to all Club Presidents and District Board of Directors members no later than thirty (30) days after Fall Leadership Conference.

3) Zone Conferences

Section 1: Timing of Zone Conference

Each Deputy Governor shall call a Zone Conference to be held in their zone no later than 60 days prior to District Convention.

Section 2: Location

The location of such conference shall be left to the discretion of the Deputy Governor and the Zone house rules. The Deputy Governor shall notify the District Executive Committee of the date and location of his/her zone conference at least thirty (30) days prior to the Zone Conference.

Section 3: Agenda

1. At least forty (40) days prior to the Zone Conference each Deputy Governor shall forward to the District Governor a copy of the proposed agenda together with a copy of the proposed budget for such Zone Conference. The District Governor may within seven (7) days of receipt of the proposed agenda and proposed budget request that any item be added to or removed from the agenda or that the proposed budget be altered in such manner as the Governor may request.
2. At least thirty (30) days prior to the Zone Conference the Deputy Governor shall forward to each club in good standing in the Zone a call to the Zone Conference, together with a copy of the agenda.

Section 4: Voting/Rights of Delegates

Each District 3 Club within the Zone in good standing will be entitled to vote as per the current Kin Canada General Operating By-Laws and National Policies and Procedures. Refer to Article 12 in these By-laws for further information pertaining to voting.

Section 5: Nomination of Candidates

1. Candidates for the office of Deputy Governor may be nominated and seconded by a Kinsmen Club, Kinette Club, Kin Club, or Kin Campus Club in good standing.
2. The candidate, if not in attendance, can be nominated from a member of good standing off the floor at Zone Conference.
3. The nominating party must show proof of a letter of intent from said candidate for the nominated position.
4. If no Deputy Governor has been nominated by the end of the Zone Conference, one may be appointed by the incoming Governor.

Section 6: Host of Zone Conference

The Zone Conference shall be chaired by the Deputy Governor or designate

Section 7: Meeting Minutes

Within thirty (30) days after the holding of a Zone Conference, the Deputy Governor shall forward the minutes of the Zone Conference to the District Governor and to each club in the Zone.

Section 8: Profits

Zone Conferences are to have a budget set on a break-even basis but if a profit or loss occurs, the procedure to be followed is: "If a profit of \$50.00 or less is realized by the host club, it is left to go into their bank account. If it is in excess of \$50.00 it is to be kept in the Zone and divided among all the Clubs of that Zone and returned to the host club". Within sixty (60) days after holding a Zone Conference, the host club shall cause the financial statement of the Zone Conference to be forwarded to the District Governor, Deputy Governor and to each club in their zone.

Article 13 - Voting Procedures at Meetings

(1) Refer to Section 3.04 of the NPPA

Section 3: Meeting of Members (Conventions) shall be the District's standard for how voting will be conducted at FLC, District Convention and Zone events. This chapter identifies who is permitted to be present (3.02), club voting rights (3.03), Accredited Delegates and certification (3.04) and convention procedures (3.05).

By default, votes are conducted via 'show of hands' using voting cards, however a ballot vote or poll vote may be performed as required as described in Chapter 3 and explicitly defined under the "Show of Hands" Vote glossary entry.

Accredited Delegate Forms are available via iKin per the following link: <link TBD>

Note: The current name standard includes a month and date – this will need to be modified by Operations to adopt a standard name that should be repeatable with future updates. In the meantime, use the following document location to find the accredited delegate form as of March 2021:

https://www.ikin.ca/imis20/iKin/Teams/Reports_and_Meeting_Minutes.aspx

Article 14 - District Finances

Section 1 - District Operating Accounts

Each year the current District Executive may establish a separate bank account for the operation of the district for that year or may use the account held by the previous team. The Executive must use separate accounts for service and general.

Section 2 - Financial Reporting

1. The treasurer of the day shall present to each district meeting, Fall Leadership Conference and District Convention a printed interim financial statement showing the status of the District Accounts.
2. The Past District Governor shall provide a copy of audited financial statements to the current District Executive, in order that it may be distributed to all Clubs, at least thirty (30) days prior to Fall Leadership Conference.
3. Upon the fiscal year end of the District as outlined in the National Constitution and By-laws, the District Treasurer will have the books of record audited by a Chartered Professional Accountant. The resulting audit must be presented for approval by the District membership at the following Fall Leadership Conference, unless such audit has not been completed in which case it shall be presented for approval at the following District Convention and submitted to the Executive Director within sixty (60) days of that approval.

Section 3 - District 3 Fiscal Year

The fiscal year of the District for finances is July 01 to June 30 annually.

Section 4 - Other – District Service Project

In the case where there was a district service project it shall be included with other financial reports to be tabled at the next Convention.

Section 5 - Signatures Required

No cheques or other order for payment in respect of any bank accounts operated by the District shall be valid unless signed on behalf of the district by the Treasurer and the District Governor or the Secretary of the District, or in the event any of the two above-reference officers are related, a fourth district officer may be chosen as a signing officer. A motion must be made at District Convention and carried by membership appointing the subsequent years District signing authorities.

Section 6 - District Budget

1. The incoming District Executive Committee shall prepare and present to be passed, a balanced budget of estimated income and expenditures for the next fiscal year, at the District Convention immediately prior to said fiscal year commencing.
2. Said budget to be circulated to all clubs within the District not later than thirty (30) days prior to the District Convention, and said budget be approved no later than the following Fall Leadership Conference.

Section 7 - District Dues

1. Existing Clubs

1. Each Club shall pay, on or before November 15th in each Kin year, to the District Treasurer, in respect of each Active Member in its Sept. 30th official membership report, dues and assessments in a sum to be determined by a resolution at the District Conference immediately prior.
2. Failure on the part of any Club to remit the prescribed dues and assessments to the District Treasurer by the prescribed date, or to make arrangements to pay the prescribed amounts, may result in the Club being declared "Not in Good Standing" by the District Executive and in certain sanctions against the Club as described in Article 15 in these By-laws.

2. Newly Chartered Clubs

1. The dues to be paid to the District by each new club admitted to membership shall be the sum of \$100 Administration fee for the balance of the fiscal year in which the Club was chartered, regardless of the number of members shown on the charter application.
2. Any new club officially chartered in any Kin year shall pay one half of the dues assessed for the following Kin fiscal year which shall be based on the official membership shown in the Sept 30th membership report provided by National Headquarters.

Section 8 – Expenditures for District Executive

1. The host Club will be responsible for the meals of the Governor or their designate if invited to attend:
 - Zone Conference and Zone Executive Seminars
 - Clubs wishing to personally discuss a problem with the Governor
 - Any invitation issued to the District Executive
 - Charter nights of new Clubs
 - Life Memberships
2. For traveling to functions in District 3, mileage at a rate of .40/km if travelling alone and .50/km if carpooling is to be paid by the District Treasurer.

3. Travel expenses, registration and accommodation for each District Officer attending District Leadership Seminar, Pre-term Council Meeting, Fall Leadership Conference, Mid-term Council Meeting and District Conference shall be reimbursed in full. If the District Officer does not attend and participate in all the business meetings at these functions, without reasonable cause, the District shall be reimbursed by the District Officer for any expenses paid by the District on their behalf.
4. The Past District Officer 'pins' shall be purchased from District funds, to be presented to those District Officers at the end of their term in office, in appreciation of their efforts.
5. All authorized duly related expenses incurred by the District Board of Directors will be reimbursed by cheque/e-transfer, upon submission of the expense claim form and supporting receipts to the District Treasurer.

Article 15: Not In Good Standing

Section 2.05 of the General Operating Bylaws No. 2 sets out conditions that can cause a Member Club to be disciplined to various degrees. The Not In Good Standing Policy sets out further details on those conditions/causes, the types of discipline that may result and consequences thereof, as well as the basis for appeals, restoration of Good Standing status, or reinstatement of a club's charter membership that has been revoked. Please refer to the Kin Canada Not In Good Standing policy (National Policy and Procedure, Chapter 10) for more details and responsibilities of Clubs and District Board of Director members.

Article 16: Conduct of Character & Community Standing

Section 2.01 of the General Operating Bylaws No. 2 sets out the conditions to be a Club within the Association which include, but are not limited to, the Club being in agreement with the provisions set out in the Association's Governing Documents. A related provision in section 1.01 of the General Operating Bylaw No. 2 sets out a number of defined terms, including: "Active Member of a Club" or "Active Member" means a Person who is an active member in Good Standing of a Club and has the rights and duties associated therewith. In order to be an Active Member in Good Standing, a person must be, among other qualifications, of Good Character and of Good Community Standing.

These and further terms are further defined in the Conduct of Character and Community Standing policy (National Policy and Procedure, Chapter 11), as set out by the National Board of Directors. The purpose of this policy is to provide clubs with appropriate criteria and reasonable procedures for determining whether a prospective or current member meets the standards defined by Kin Canada. As such, prospective members, active members, and Club executive members have roles and responsibilities in ensuring this policy is met.

Please also refer to the Kin Canada Not In Good Standing policy (National Policy and Procedure, Chapter 10) for more details and responsibilities

Article 17 – Kinsmen Past Governors & Kinette Past Coordinators/Governors

Year	Kinsmen Governors	Home Club	Year	Kinette Coordinators	Home Club
1963-64	Gord Staseson	Regina			
1964-65	Herb Stoll	Swift Current			
1965-66	Val Longwirth	Prince Albert			
1966-67	Ted Sample	Kerrobert			
1967-68	Dick Randek	Regina			
1968-69	Mel Jones	Saskatoon			
1969-70	Harvie Allan	Regina			
1970-71	Peter Kilburn	Saskatoon			
1971-72	Trev Quinn	Swift Current	1971-72	Fern Kruse	Swift Current
1972-73	Bill Kondro	Lloydminster	1972-73	Barb Foster	Lloydminster
1973-74	Jim Sorrow	Prince Albert	1973-74	Marlene Webster	Prince Albert
1974-75	Gary Semenchuck	Regina	1974-75	Elaine Grass	Regina
1975-76	Al Robinson	Melfort	1975-76	Mary Grant	Melfort
1976-77	Al Evans	Saskatoon	1976-77	Molly Burton	Saskatoon POW City
1977-78	Garth Rattee	Moose Jaw	1977-78	Linda Kerr	Moose Jaw
1978-79	Jim McKnight	Prince Albert	1978-79	Myrna Nagy	Prince Albert
1979-80	Terry Brash	Saskatoon	1979-80	Donna Brash	Saskatoon
1980-81	Dan Mierau	Assiniboia	1980-81	Wilma Shoemaker	Mossbank
1981-82	Len Koltun	Regina	1981-82	Judy Ray	Regina
1982-83	Dale Frier	Melfort	1982-83	Phyllis Holowaty	Melfort
1983-84	Bill Hoffmann	Regina	1983-84	Loretta Metzger	Moosomin
1984-85	Norm Lavoy	Shaunavon	1984-85	Terry Fritz	Shaunavon
1985-86	Borden Beeler	Nokomis	1985-86	Diane Miller	Watrous
1986-87	Gordon McNair	Esterhazy	1986-87	Joan Cleland	Yorkton
1987-88	Mel Annabd	Melfort	1987-88	Barb Davis	Melfort
1988-89	Gord Bell	Saskatoon	1988-89	Noella Tucker	Saskatoon
1989-90	Al Burechallo	Assiniboia	1989-90	Val McLean	Moose Jaw
1990-91	Tim Russill	Swift Current	1990-91	Carol Lemon	Swift Current
1991-92	Harold Rossler	Regina	1991-92	Linda Rossler	Saskatoon
1992-93	Lyle Smith	Watrous	1992-93	Pat Smith	Watrous
1993-94	Wayne Borys	Regina	1993-94	Norma-Lynn Steain	Regina
1994-95	Leonard LaLonde	Estevan	1994-95	Bev Parent	Estevan
			Year	Kinette Governor	Home Club
1995-96	Darren Ulmer	Saskatoon	1995-96	Diane Ballard	Estevan
1996-97	Frank Dyck	Regina	1996-97	Maureen Graham	Yorkton
1997-98	Ken Rosnes	Kindersley	1997-98	Denney Hogarth	Coleville
1998-99	Brad MacDonald	Moose Jaw	1998-99	Heather McInnis	Regina
1999-00	Oliver Pask	Esterhazy	1999-00	Vonnie May	Esterhazy
2000-01	Kelvin Bradford	Moose Jaw	2000-01	Rosanne Robin	Nipawin
2001-02	Curtis Kimpton	Saskatoon	2001-02	Sharon Armstrong	Saskatoon

2002-03	Ivan Stankowski	Hanley	2002-03	Tammy Blackwell	Dinsmore
2003-04	Byron Stepp	Estevan	2003-04	Melinda Haggart	Eastend
2004-05	Bryan Brewer	Esterhazy	2004-05	Dionne Tjeltveit	Assiniboia
2005-06	Jason Bacon	Lloydminster	2005-06	Tracy Bacon	Lloydminster
2006-07	Chris Brown	Prince Albert	2006-07	Lisa Brown	Prince Albert
Year	Kin Governor	Home Club			
2007-08	Ron Hanishewsky	Yorkton			
2008-09	Mark Blatz	Regina			
2009-10	Corie Ruzicka-Olson	Assiniboia			
2010-11	Brian Langlois	Saskatoon			
2011-12	Colin Pollard	Saskatoon			
2012-13	Sandi Barrie	Regina			
2013-14	Mark Tribiger	Estevan			
2014-15	Ryan Malley	Regina			
2015-16	Craig McGillivray	Regina			
2016-17	Joel Siemens	Parkland			
2017-18	Rob Bateman	POW City			
2018-19	Jordan Kammer	Rosetown			
2019-20	Steve Kirwan	Yorkton			
2020-21	Corinne Mathews	Saskatoon			
2021-22	Michelle Miller	Lloydminster			
2022-23	Tammy Allan	Martensville			
2023-24	Paula Sundquist	Swift Current			

APPENDIX A

Zone	Club #	Club Name	Zone	Club #	Club Name
Zone A	10197	Lashburn Kinetette Club	Zone E	11673	Norquay & District Inc. Kin Club
	11654	Lloydminster Kinetette Club		10337	Melville Kin Club
	10053	Lloydminster Kinsmen Club		10851	Sturgis Kin Club
	11091	Macklin Kinetette Club		10411	Wadena Kin Club
	11721	Maidstone Kin Club		11667	Yorkton Kinetette Club
	11196	Meadow Lake Kinetette Club		10341	Yorkton Kinsmen Club
	11195	Meadow Lake Kinsmen Club	Zone F	10736	Eastend Kinetette Club
	11692	St. Walburg Kin Club		10735	Eastend Kinsmen Club
	11712	Unity Kin Club		11265	Gull Lake & District Kinetette Club
10515	Kinistino Kinsmen Club	10670		Swift Current Kinetette Club	
Zone B	10405	Melfort Kinetette Club	10669	Swift Current Kinsmen Club	
	10404	Melfort Kinsmen Club	Zone G	11646	Assiniboia Kinetette Club
	10512	Nipawin Kinetette Club		10400	Assiniboia Kinsmen Club
	10511	Nipawin Kinsmen Club		10256	Moose Jaw Kinetette Club
	11713	St. Brieux Kin Club		10255	Moose Jaw Kinsmen Club
	10739	Tisdale Kinetette Club		11653	Parkland Kinetette Club
	10738	Tisdale Kinsmen Club		11431	Parkland Kinsmen Club
10825	Dinsmore Kinetette Club	11707		Thunder Creek Kinsmen Club	
Zone C	10824	Dinsmore Kinsmen Club	Zone H	10331	Estevan Kinetette Club
	10121	Kerrobert Kinsmen Club		10330	Estevan Kinsmen Club
	11716	Kindersley Kinsmen & Kinetette Club		10922	Moosomin Kinetette Club
	10850	Lucky Lake Kinetette Club		10921	Moosomin Kinsmen Club
	10849	Lucky Lake Kinsmen Club		10020	Regina Queen City Kinetette Club
	10693	Outlook Kinsmen Club		10019	Regina Queen City Kinsmen Club
	10494	Rosetown Kinsmen Club		10498	Weyburn Kin Club
Zone D	11717	Martensville & District Kinetette Club	Zone I	10792	Davidson Kinsmen Club
	11580	Martensville & District Kinsmen Club		11547	Humboldt & District Kinetette Club
	10057	North Battleford Kinsmen Club		11546	Humboldt & District Inc. Kinsmen Club
	10224	Prince Albert Kinetette Club		11699	Jansen & District Kinetette Club
	10223	Prince Albert Kinsmen Club		11389	Jansen & District Kinsmen Club
	10062	Saskatoon and District Kinetette Club		10587	Watrous Kinetette Club
	10061	Saskatoon Kinsmen Club		10586	Watrous Kinsmen Club
	11049	Saskatoon POW City Kinsmen Club		11107	Wynyard & District Kinetette Club
	11021	Shellbrook Kinetette Club		11108	Wynyard & District Kinsmen Club
	11020	Shellbrook Kinsmen Club			
	11674	U of S Kin Campus Club			

Resolution 2

Resolution for the amendment of District 3 House Rules

Whereas: The District 3 House Rules have not had a thorough review and update in many years.

And whereas: The District 3 House Rules referenced positions and procedures that are no longer in line with the Kinsmen Foundation Bylaws.

And whereas: The existing District 3 House Rules referenced voting procedures that are no longer in line with the NPPA and the GOB of Kin Canada

And whereas: The election and nomination procedures in the District 3 House Rules must be in line with the District 3 By-Laws and the Kinsmen Foundation Bylaws

And whereas: There were many spelling and grammatical errors throughout the document.

Therefore, be it resolved that the District 3 House Rules be amended as attached.

Intent: To ensure that the District 3 House Rules, The District 3 By-Laws, and The Kinsmen Foundation bylaws align.

It is also intended the District 3 House Rules align with the Kin Canada NPPA and GOB in regards to proper voting protocol and procedures.

Explore the Past – Nourish the Present – Inspire the Future
2023-2024

KIN CANADA DISTRICT 3 HOUSE RULES

(1) Appointment of Foundation Representative

The appointment representative for the Kinsmen Foundation Board will be held in a manner as set out in the Kinsmen Foundation Inc. Constitution and By-laws. The representative for this two-year term can be either a Kinsmen or Kinette in good standing. Details can be found in the Constitution and By-laws of the Kinsmen Foundation Inc.

(2) District Convention Appointments

Prior to the Annual Meeting, the District Executive will appoint:

- a) Rules of Order Chairperson
- b) Sergeant at Arms
- c) Credentials Chairperson
- d) Secretary
- e) Vote Counters
- f) ~~Joke Off Judges~~

(3) District Office

The District will maintain a permanent Kinsmen Foundation and District Executive office. Appropriate office staff shall be employed to attend delegated business of the District Executive Council, the Kinsmen Foundation Inc. and ~~Telemiracle~~ TeleMiracle.

(4) ~~Telemiracle~~ TeleMiracle

That whenever possible ~~Telemiracle~~ TeleMiracle shows originate from either Saskatoon or Regina, the committee organizing such ~~Telemiracle~~ TeleMiracle Show may be composed from the membership of any club or clubs in District 3 approved by the Board of the Kinsmen Foundation Inc.

(5) Management Committee

~~Management Committee shall consist of Governor, Foundation Chairperson, Past Foundation Chairperson, Vice Foundation Chairperson, The Chairperson shall be determined by the Management Committee each year.~~

The Management Committee shall consist of:

- (a) District Governor (or appointee)
- (b) Foundation Chair (shall also act as Chair of the Management Committee)
- (c) Vice Foundation Chair
- (d) Past Foundation Chair

- (e) Appointee of the Kin Governor
- (f) Treasurer (to be appointed by the Chair)

(6) Kinsmen Foundation Chairman - Director of District

The Chairman of the Kinsmen Foundation Inc. be one of the 6 allowable directors of the District Executive Council.

(7) Foundation Financial Statement

The Kinsmen Foundation shall present to the members of District 3 Kinsmen and Kinettes a financial statement of Telemiracle and Foundation at the Fall Leadership Conference.

(8) National ~~Fund-Raising~~ Fundraising Programs

No charitable ~~fund-raising~~ fundraising programs proposed by the National Executive shall be endorsed by District 3 or promoted in Saskatchewan without the prior approval of the District 3 Executive and Kinsmen Foundation.

(9) Crime Stoppers of Saskatchewan - Support

Kinsmen and Kinettes of District 3 shall support Crime Stoppers of Saskatchewan.

(10) Crime Stoppers - Representative on Crime Stopper's Board

Kinsmen and Kinette Clubs of District 3 shall ask for a representative of the Governor to be on the Board of Directors.

(11) Crime Stoppers - Levy

Each member in the Association of Kinsmen and Kinettes will be levied \$10.00 to go towards Crime Stoppers of Saskatchewan.

(12) The Kinsmen Foundation Inc. election of Vice-Chair

~~Election of the Kinsmen Foundation Inc. Vice Chair will take place under the following agreement between the Kinsmen Foundation and District III-3 Council.~~

~~With respect to the election of the Vice Chair of the Kinsmen Foundation:~~

- ~~a. As members of the Association of District III Kin, clubs are entitled to vote at the district convention, either by Kinsmen Foundation Inc. Vice Chair proxy form or in person through individual accredited delegates, appointed~~

~~at a regularly constituted meeting or executive meeting of his/her club to vote on the club's behalf for Vice Chair, Foundation.~~

- ~~b. Each club will be entitled at the district convention to a number of accredited delegates and votes equal to the club's official membership. Official membership means the total number of active members and active life members registered by a club on the national membership roster as of the month end date that is more than thirty five (35) days prior to the start of the district convention or meeting.~~
- ~~c. A person shall be deemed to be an accredited delegate if he/she:
 - ~~i. has been duly appointed to represent and vote on behalf of his/her club;~~
 - ~~ii. is an active member; and~~
 - ~~iii. has presented himself/herself for registration at the credential desk at the convention according to the procedure established by the Credential committee. Any delegate who does not register at the credentials desk shall be deemed to have abstained his/her votes, unless those votes have been proxied.~~~~
- ~~d. Each accredited delegate shall be entitled to one vote for Vice Chair, Foundation or, for poll or ballot votes, one vote plus a vote for each proxy held (see section f below). Where a club has more than one accredited delegate in attendance for a poll or ballot vote, they will exercise the club votes in a proportion as agreed amongst themselves or, if such is the case, as previously determined by the club. Any such splitting of club votes must have the approval of the Credentials committee.~~
- ~~e. The committee on credentials and elections as appointed by the District III governor is responsible for administering such procedures.~~
- ~~f. Proxies: The only acceptable proxy form for the election of the Kinsmen Foundation Inc. Vice Chair is the "Kinsmen Foundation Inc. Vice Chair Proxy Form". District III proxy forms are not approved for this process.
 - ~~i. A club may proxy their votes to:
 - ~~(1) an accredited delegate within their own club or any club located within the same district; or,~~
 - ~~(2) an incoming or outgoing deputy governor from the club's zone; or,~~
 - ~~(3) an incoming or outgoing governor of District III; or,~~
 - ~~(4) an incoming or outgoing vice-governor of District III.~~~~~~

~~ii. Any club not expecting to have an accredited delegate present at a district convention is to submit the Kinsmen Foundation Inc. Vice-Chair proxy form to the Kinsmen Foundation office no later than the May 30th prior to the start of that year's district convention, indicating the club's intentions and naming the accredited delegate to whom the votes have been proxied. In the event that a club member does in fact attend, votes proxied in this manner can be retrieved onsite.~~

~~A person to whom club votes have been proxied shall be deemed to carry the proxied votes if, at any time prior to exercising the votes, an appropriate proxy form duly signed by the president and secretary of the club is filed with the Credentials committee.~~

a) Any individual wishing to stand for election as the Vice-Chair of the Kinsmen Foundation Inc. is required to submit nomination papers to the Kinsmen Foundation Inc. Office by the close of business April 30 of the year. Nomination papers received by the Kinsmen Foundation Office will be delivered to the Kinsmen Foundation Management Committee at its next meeting.

b) With respect to the election of the Vice-Chair of the Kinsmen Foundation:

i) The election for Vice Chair of the Kinsmen Foundation will be a ballot vote at District Convention.

ii) A club may ensure their votes are cast by selecting an Accredited Delegate to represent their club.

iii) The Accredited Delegate can be chosen by each club in accordance with National Policy 3.04.

iv) The Accredited Delegate must present himself/herself for registration to the credential desk at the convention according to the procedure established by the Credential committee. Any delegate who does not register at the credentials desk shall be deemed to have abstained his/her votes.

13) Election Of Kin Zone Representatives

a) Election of Zone Representatives from zones B, F, G, I and Kin Representative at Large will occur at or after (in respect to the Kin Representative at Large position) the Spring Zone Conferences in even numbered years.

b) Election of Zone Representatives from zones A, C, D, H and E, will occur at Spring Zone Conference in odd numbered years.

c) The term of office for Zone Representatives is two years.

- d) The Zone representative shall be a Kin in good standing
- e) In the case of a vacancy for whatever reason the Chair of the Board after consultation with the Executive Committee will have the power to appoint a new Zone Representative to complete the remaining term.
- f) "A Zone Representative cannot be elected to serve more than two consecutive terms. A Past Zone Representative may be appointed to serve a term at the discretion of the Chair if no candidate for Zone Representative is elected.
- g) In the event a Spring Zone Conference fails to elect a Zone representative, the Chair of the Board, in consultation with the Executive Committee, will have the power to appoint a suitable person.
- h) Elections for the position of Zone Representative shall be held at the Spring Zone Conference. Candidates shall be entitled to speak (5-minute maximum plus introduction of 5 minute maximum) to the members gathered there. Voting shall be by ballot and the winner declared by a simple majority.
- i) Two Kin, in good standing, be appointed by the Executive Committee by June 30 every other year, on submission of a resume, for a two-year term. This position will be referred to as the Kin Representative at Large and will be drawn from the general Kin population in the District. A call for expression of interest by May 15 would be made in EVEN numbered years and the selection will be made after all Zone Elections have concluded. In the event there were elections in Zones where there were other candidates available, this would be an initial pool to draw from, but other expressions of interest will also be considered.

~~(13)~~ (14) Fall Leadership Conference and District Convention

There is a rotational schedule in place for the hosting of both the Fall Leadership Conference and District Convention. It will be up to the clubs within the assigned zones to determine location and host club duties. This will alleviate the difficulty in finding host locations and ensure that the events are moved around the district, allowing all members equal access.

SCHEDULED ROTATION

Fall Leadership Conference

2008/2009	Zone E	Yorkton
2009/2010	Zone F	Swift Current
2010/2011	Zone G	Moose Jaw
2011/2012	Zone H	Weyburn
2012/2013	Zone D	Saskatoon

2013/2014	Zone B	Tisdale
2014/2015	Zone I	Yorkton Regina
2015/2016	Zone C	Estevan
2016/2017	Zone A	Meadow Lake
2017/2018	Zone E	Yorkton
2018-2019	Zone F	Swift Current
2019-2020	Zone G	Moose Jaw
2020-2021	Zone H	Weyburn (Virtual)
2021-2022	Zone D	Saskatoon
2022-2023	Zone B	Melfort
2023-2024	Zone I	

District Convention

2008/2009	Zone H	Regina
2009/2010	Zone D	Watrous
2010/2011	Zone B	Melfort
2011/2012	Zone C	Kerrobert
2012/2013	Zone A	Lloydminster
2013/2014	Zone E	Yorkton
2014/2015	Zone F	Swift Current
2015/2016	Zone G	Assiniboia
2016/2017	Zone H	Regina
2017/2018	Zone D	Prince Albert
2018/2019	Zone B	Tisdale
2019/2020	Zone I	Watrous/Jansen Virtual
2020/2021	Zone C	Rosetown Virtual
2021/2022	Zone C	Rosetown
2022/2023	Zone A	Lloydminster
2023/2024	Zone E	



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District 3

District 3 Executive Letter of Intent

Please fill in the following, have it signed by both parties.

District 3 Deputy Governor, Zone (A B C D E F G H I) CIRCLE ONE

I _____, hereby nominate _____,

for the position of _____.

Nominating party – Name _____, Club _____

Signature _____, Date _____

Nominated party - Name _____, Club _____

Signature _____, Date _____

Submit applications to both email addresses, sask.kin@gmail.com & psundquist@kincanada.ca

Explore the Past – Nourish the Present- Inspire the Future

2023-2024

Assiniboia • Davidson • Dinsmore • Eastend • Estevan • Gull Lake • Humboldt • Jansen • Kerrobert • Kindersley • Kinistino • Lashburn • Lloydminster • Lucky Lake • Macklin • Maidstone • Martensville • Meadow Lake • Melville • Melville • Moose Jaw • Moosomin • Neepawa • Norquay • North Battleford • Outlook • Parkland • Prince Albert • Regina • Rosetown • Saskatoon • Shellbrook • St. Brieux • St. Walburg • Sturgis • Swift Current • Tisdale • Thunder Creek • Unity • U of S • Wadena • Watrous • Weyburn • Wynyard • Yorkton

**GROW YOUR CLUB,
GROW YOUR POTENTIAL**



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District 3