



Accredited Delegate Form

Event:	FALL LEADERSHIP CONFERENCE	Event Date:	OCTOBER 25,2024
Please submit this form to:	D3credentials@gmail.com	Deadline:	OCTOBER 18, 2024
Failure to correctly complete and submit your form by the deadline means that your club is unable to vote.			
ALL CLUBS, whether they are attending or not, MUST completely fill out this form in order to exercise their vote. The form is invalid if not completed correctly or if the writing is not legible. Please double check your entries before submitting.			
SECTION 1: CLUB INFORMATION			
Club Type (please v one):	<input type="checkbox"/> Kinsmen <input type="checkbox"/> Kinette <input type="checkbox"/> Kin <input type="checkbox"/> Campus		
Club Name and District	Club of	District:	Zone:
SECTION 2: ACCREDITED DELEGATE INFORMATION			
Accredited Delegate's Name:			
Accredited Delegate's Email:			
Accredited Delegate's Club:			
SECTION 3: ALTERNATE ACCREDITED DELEGATE(S) INFORMATION (in order of ranking) (Optional)			
Alternate Accredited Delegate #1 Name:			
Alternate Accredited Delegate #1 Email:			
Alternate Accredited Delegate #1 Club:			
Alternate Accredited Delegate #2 Name:			
Alternate Accredited Delegate #2 Email:			
Alternate Accredited Delegate #2 Club:			
Alternate Accredited Delegate #3 Name:			
Alternate Accredited Delegate #3 Email:			
Alternate Accredited Delegate #3 Club:			
If the Accredited Delegate (AD) or Alternate Accredited Delegate(s) (AAD) are not from the club being represented, please ensure that: (Please check each box to confirm each)			
<input type="checkbox"/> The delegates listed above agree to take on the AD or AAD role for your club.			
<input type="checkbox"/> Your club understands that the delegates listed above may hold other club votes and may not hold your club vote in a show of hands vote.			
<input type="checkbox"/> Your club has given voting instructions to the delegates listed above.			
SECTION 4: CLUB CERTIFICATION			
We, the undersigned (2 of the following positions – President, Vice-President, Treasurer and Secretary) of the above named club, hereby certify that our club, at a regularly constituted meeting held on			
<div style="border: 1px solid black; width: 40%; height: 15px; margin-bottom: 5px;"></div> has voted to appoint the people named above as our Accredited Delegate and Alternate Accredited Delegate(s):			
Name:		Name:	
Club Position:		Club Position:	
Signature:		Signature:	
Date:		Date:	
Please go through the checklist on page 2 before submitting your form.			

Accredited Delegate Form

Accredited Delegate Form Check List

Before submitting your Accredited Delegate Form, please check off each item in the table below to ensure that you have not missed anything.

Items to Check PRIOR to Submitting the Accredited Delegate Form	Check off (v) once complete
1. The AD Form you completed is for the correct Event (See top of form).	
2. Your Club Type, and Club Name and District are completed in Section 1.	
3. Your Accredited Delegate's Name and Club Name is completed in Section 2.	
4. If you listed Alternate Accredited Delegate(s), their Name(s) and Club Name(s) are completed in Section 3 (<i>Optional</i>).	
5. All of your Delegates have agreed to take on the AD or AAD role for your Club.	
6. Delegates cannot hold more than one Club's vote in a "show of hands" vote. Therefore, your Club understands that the Delegates listed above may hold another Club votes and may not hold your Club's vote in a "show of hands" vote.	
7. Your Club has given voting instructions to your Delegates.	
8. The Date of the Meeting where your Club voted to appoint your Accredited Delegate(s) is completed in Section 4.	
9. The AD Form has been signed and dated by two of the following members from your Club: Club President, Club Vice President, Club Treasurer, Club Secretary , in Section 4.	
10. The text or handwriting on the AD Form is legible throughout.	